

# BENDIGO ORIENTEERS INC. GENERAL MEETING

## MINUTES

Monday December 1 2025, 7.30pm

Online meeting via <https://meet.google.com/jdk-grxe-ksb>

**Chairperson:** John Wilkinson (Chair), Julie Flynn, Anne Robinson (part), Neil Barr, Jim Russell, Craig Feuerherdt, Nola Juniper, Prue Dobbin (minutes)

**Apologies:** Peter / Dianne Searle

### 1. Minutes of Previous Committee Meeting

**Moved:** John

**Seconded:** Julie

**Passed**

### 2. Correspondence IN (Prue)

- Secretary OV requested baseline data to be sent to OA re gender of persons holding club committee positions. Response sent.
- Secretary OV and follow-up emails regarding OV Council Meeting on November 7 clarifying that clubs holding (state) series events are responsible for setting fees. Refer later report of meeting from Neil Barr.
- Secretary OV re Get Active Victoria - YVOC and MFR are the only orienteering organisations in Victoria listed as providers with Get Active Victoria. Children who are members of these clubs, who have the Health Care Card, can apply in each round for either a voucher or reimbursement for \$200 for registration at events, for uniform, and for equipment, like shoes, SI sticks, compass, etc.  
[The next round to apply to be a provider starts in January 2026.](#) Email forwarded to Committee for consideration.

**Motion: Bendigo Orienteers to consider registering as a provider with Get Active Victoria.**

**Moved:** Prue

**Seconded:** Nola

**Passed**

- OE12 licensing issue - email from Stephan Kramer, owner of OE software who is pursuing clubs who are using the software without a licence. The implications for this are to be determined. The club may need to use MEOS, which is open-source, for some events (such as score events). BG has a licence, which we will keep using at the moment. Jim will stop using BG's OE for the school events he runs.
- Email from Louise Hall re Breach Apparel - forwarded to Committee.
- Email from Craig F requesting reimbursement of monies outlaid for club dinner. The President circulated this to Committee members who approved the reimbursement out of session. Refer later item - Financial Report.
- Various emails from Club members re club dinner.
- Debbie Dodd re OV / Club Memberships 2026 - Instructions for Eventor setup and Renewal Notices - refer later item.
- Orienteering Australian e-news

- Bank statements (posted to mail box) - need to consider whether we need this letter box or could use another address without the fees. See item in General Business below.
- Email from Aislinn Prendergast (OV) - re. OV having a consolidated list of qualified First Aiders. Requests club to provide the club's first aiders' names and email addresses - Noted
- Department of Government Services email - Prue Dobbin WWCC approval.

### 3. Correspondence OUT (Prue)

- Social night invitation and November meeting minutes - Prue
- To OA - gender equity baseline data as requested.
- Various emails re attendees and apologies for club dinner
- Email from President to Committee requesting ideas for the club uniform to be sent in writing prior to this meeting.
- Email to Louise Hall re approved minutes for posting on Club website.

### 4. Financial report (Craig)

- Club is in excellent financial position and will close the year with over \$92k in cash.
- About \$5k available in cheque account, balance of funds in term deposits
  - Date next to accounts ie [20260123] indicates term deposit maturity date
  - \$15k term deposit matures in January
- No significant expenses budgeted as yet
  - Club clothing (later in these minutes) pending approval is largest forecast expense
- **From previous meeting:**
- ATO self assessment for clubs (can be done once Consumer Affairs Victoria has updated club details). Financial reporting for NFP organisations
  - Got through on the phone line early November
  - Completed necessary form and posted
  - Awaiting access to the Relationship Authorisation Manager (RAM) which will enable the Treasurer to update office bearers etc and submit the necessary financial documents (can take up to 60 days apparently).

### **October Financials**

- New term deposit opened with \$25k transferred from cheque account
- Balance of Community Grant for Bushwalking Book still here. Julie advised she approached Bendigo Council re repaying the outstanding monies but received no reply.
- Local events is - \$700 paid to each of Central Highlands and MFR for running BG events in 2025
- General equipment + Subscriptions & memberships include purchases of Condes licence and other materials
- Trophies & Gifts includes \$500 to Keely

**Balance sheet report**Cash mode  
31 Oct 2025

	<b>Total</b>
<b>Assets</b>	
<b>1-1000 Current Assets</b>	
<b>1-1100 Bank Accounts</b>	
1-1110 Cheque Account	4,042.91
1-1111 Sandhurst 234 [20260919]	13,854.77
1-1112 Term Deposit 048 [20260123]	15,468.21
1-1113 Term Deposit 167 [20260918]	17,793.34
1-1114 Term Deposit 368 [20260428]	15,623.64
1-1115 Term Deposit 997 [20261015]	25,000.00
<b>Total Bank Accounts</b>	<b>91,782.87</b>
<b>Total Current Assets</b>	<b>91,782.87</b>
<b>Total Assets</b>	<b>91,782.87</b>
<b>Liabilities</b>	
<b>2-0010 Current Liabilities</b>	
<b>2-1900 Grants</b>	
2-1901 COGB Community Grant FY24	284.09
<b>Total Grants</b>	<b>284.09</b>
<b>Total Current Liabilities</b>	<b>284.09</b>
<b>Total Liabilities</b>	<b>284.09</b>
<b>Net Assets</b>	<b>91,498.78</b>
<b>Equity</b>	
3-8000 Retained Earnings	50,284.48
3-9000 Current Earnings	11,356.23
3-9999 Historical Balancing	29,858.07
<b>Total Equity</b>	<b>91,498.78</b>

**Profit and loss report**Cash mode  
01 Oct 2025 - 31 Oct 2025

	<b>Total</b>
<b>Income</b>	
<b>4-1500 Sales</b>	
4-1550 Bendigo Bushwalking Guide	160.20
<b>Total Sales</b>	<b>160.20</b>
<b>4-2000 Event Entries</b>	
4-2100 Local Events	(714.82)
<b>Total Event Entries</b>	<b>(714.82)</b>
<b>Total Income</b>	<b>(554.62)</b>
<b>Cost Of Sales</b>	
<b>5-1000 Cost Of Sales</b>	
<b>5-1100 Printing</b>	
5-1110 Local Printing	56.70
<b>Total Printing</b>	<b>56.70</b>
<b>Total Cost Of Sales</b>	<b>56.70</b>
<b>5-6000 Levies</b>	
5-6100 State levies	(23.85)
<b>Total Levies</b>	<b>(23.85)</b>
<b>Total Cost Of Sales</b>	<b>32.85</b>
<b>Gross Profit</b>	<b>(587.47)</b>
<b>Expenses</b>	
<b>6-3000 Equipment</b>	
6-3100 General equipment	486.90
6-3300 Trophies & Gifts	600.00
<b>Total Equipment</b>	<b>1,086.90</b>
6-4440 Subscriptions & Memberships	459.83
<b>Total Expenses</b>	<b>1,546.73</b>
<b>Operating Profit</b>	<b>(2,134.20)</b>
<b>Other Income</b>	<b>0.00</b>
<b>Other Expenses</b>	<b>0.00</b>
<b>Net Profit</b>	<b>(2,134.20)</b>

## November Financials

- Nearly \$1,500 from Bendigo Bushwalking Book Sales
- Other events is nett cost of club dinner (\$18 in merchant fees)

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### Balance sheet report

Cash mode  
30 Nov 2025

	Total
<b>Assets</b>	
<b>1-1000 Current Assets</b>	
<b>1-1100 Bank Accounts</b>	
1-1110 Cheque Account	4,955.31
1-1111 Sandhurst 234 [20260919]	13,854.77
1-1112 Term Deposit 048 [20260123]	15,468.21
1-1113 Term Deposit 167 [20260918]	17,793.34
1-1114 Term Deposit 368 [20260428]	15,623.64
1-1115 Term Deposit 997 [20261015]	25,000.00
<b>Total Bank Accounts</b>	<b>92,695.27</b>
<b>Total Current Assets</b>	<b>92,695.27</b>
<b>Total Assets</b>	<b>92,695.27</b>
<b>Liabilities</b>	
<b>2-0010 Current Liabilities</b>	
<b>2-1900 Grants</b>	
2-1901 COGB Community Grant FY24	284.09
<b>Total Grants</b>	<b>284.09</b>
<b>Total Current Liabilities</b>	<b>284.09</b>
<b>Total Liabilities</b>	<b>284.09</b>
<b>Net Assets</b>	<b>92,411.18</b>
<b>Equity</b>	
3-8000 Retained Earnings	50,284.48
3-9000 Current Earnings	12,268.63
3-9999 Historical Balancing	29,858.07
<b>Total Equity</b>	<b>92,411.18</b>

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### Profit and loss report

Cash mode  
01 Nov 2025 - 30 Nov 2025

	Total
<b>Income</b>	
<b>4-1500 Sales</b>	
4-1550 Bendigo Bushwalking Guide	1,467.30
<b>Total Sales</b>	<b>1,467.30</b>
<b>4-2000 Event Entries</b>	
4-2300 Other events	(477.90)
<b>Total Event Entries</b>	<b>(477.90)</b>
<b>Total Income</b>	<b>989.40</b>
<b>Cost Of Sales</b>	
5-8000 Merchant Fees	18.00
<b>Total Cost Of Sales</b>	<b>18.00</b>
<b>Gross Profit</b>	<b>971.40</b>
<b>Expenses</b>	
<b>6-3000 Equipment</b>	
6-3300 Trophies & Gifts	25.00
<b>Total Equipment</b>	<b>25.00</b>
6-4440 Subscriptions & Memberships	34.00
<b>Total Expenses</b>	<b>59.00</b>
<b>Operating Profit</b>	<b>912.40</b>
<b>Other Income</b>	<b>0.00</b>
<b>Other Expenses</b>	<b>0.00</b>
<b>Net Profit</b>	<b>912.40</b>

**Motion: The Club withdraw (not renew) the \$15,000 Term Deposit (maturing in January 2026) and place into the Cheque account to cover 2026 expenses.**

**Moved:** Craig                      **Seconded:** Julie                      **Passed**

**Motion: The Club approves the payment of \$797.90 to Craig Feuerherdt as reimbursement for the amount he paid to the National Hotel for the Club dinner.**

**Moved:** John                      **Seconded:** Julie                      **Passed**

**Motion: The Club approves the October financial report.**

**Moved:** Craig                      **Seconded:** Julie                      **Passed**

**Motion: The Club approves the November financial report.**

**Moved:** Craig                      **Seconded:** Julie                      **Passed**

## **5. Membership update (Nola)**

As of December our membership remains at 88 members.

- 73 adult paid members (28 female/45 male)
- 15 junior paid members.

## **6. Other business .. .**

## **7. General Business**

- End of Year club social night - National Hotel - Thursday 13 November 6pm

This was well attended and went well. Members paid a \$10 contribution and the club paid the remainder of the main meal cost. The room was big enough and the annual Bendigo Bush Series class winners were announced as follows:

Course 1	Men - Ben Goonan	Women - no eligible club member
Course 2	Men - Tony Radford	Women - Julie Flynn
Course 3	Men - John Chellew	Women - Prue Dobbin
Course 4	Men - Patrick Symes	Women - NA
Course 5	Men - Andrew Crosson	Women - NA

The Club Person of the Year Award (In honour of Peter Creely) was presented to Neil Barr by the President.

For 2025, only Bendigo club members were eligible to win the Bendigo Bush Series courses. 10 Bendigo Bush events qualified and 5 events of the same course were required to count.

There are specific trophies for: Champion Junior Boy (Course 4), Champion Sub-Junior Boy (Course 5), Champion Woman (Course 2), Champion Man (Course 1). While the winners of the courses were announced at the Social Night, the

trophies need to be engraved and they and the Best Leg Award and Noodle Award will be presented at the Fowl and Fizz event in 2026.

Neil is to prepare a proposal for the criteria for awards for the Bendigo Bush trophy system for 2026. **Action: Neil**

- First Aid training for club members - members to enroll themselves in a St John's course and present their receipt and certificate to the club for a refund (\$225 at the most). .  
<https://www.stjohnvic.com.au/checkout/?course=18566&type=selectaclass>

Advertising for this to be included in future newsletters

- Defibrillator  
Club members are reminded not to open the defibrillator unless it is an emergency.
- Equipment purchases:
- Club apparel  
Craig and Jim presented the attached report:  
<https://docs.google.com/document/d/17MA1HUm78Q-3ZRNDkIOoOaVQQc0fYNzEztpvuzGyRMM/edit?usp=sharing>

Jacket - the Breech softshell jacket seemed most popular in the survey held at the dinner night. These are made locally. Club to determine colour and logo.

Running top - Olan makes sporting O tops - this requires more work prior to ordering as all the tops need to be ordered at the same time.

The meeting confirmed the sub-committee as per motion last meeting (Craig, Jim and to include Jaquie Naunton) to come up with a few proposals (a set of colours for the jacket and a logo) and then present a short list to the club for choosing (voting).

- VOA meeting report (Neil)  
Club members can access the full VOA council meeting minutes here - [Meetings | Orienteering Victoria](#).

Neil reported on meeting held Friday November 7. The key issue was the proposal for increased OV membership fees (see item below).

- Mailbox options

The Club is a member of Sports Focus and a possibility could be for them to be the address and for our mail to go there. An actual address is a requirement for ATO and WWCC confirmations. Julie to contact Sports Focus and see if they are happy to take on this role.

- Club membership fees (Prue)

Club membership fees for 2026 are payable through Eventor. Club fees for 2025 were Adult - \$35 and Junior (under 20) - \$5.

OV Council agreed on 7/11/2025 to increase 2026 OV membership to \$40 for adults and \$8 for juniors. Clubs may set their own club fees at whatever rate they like, but OV must receive these amounts for every club member.

**Recommendation: Bendigo Orienteers to set membership fees for 2026 at Adult - \$40 and Junior (under 20) - \$8. These are the fees to be paid to OV. This amount to be confirmed by a vote at the AGM in February.**

**Moved:** Prue

**Seconded:** Neil

**Moved**

The Club will need to set up these fees in Eventor and notify OV so that any life members and OV members who joined after October 1 can be rolled over.

**Action: Jim / Prue**

- Club Eventor Administrators

*OV says 'Club Eventor Administrators must all have current Working With Children Checks, as required for this role; and anyone who is no longer an Eventor Administrator for the club must be removed. The number of Eventor Administrators per club should be kept to a minimum – ideally between 2 and 4 people.'*

*OV states 'To see who your Eventor Admins are, log in to Eventor, go to Administration, and select **ROLES** from the menu on the left side. To add/remove, simply tick or untick the boxes'.*

- Neil Barr - current
- Nola Juniper - teacher registration
- Jim Russell - current
- John Wilkinson - current
- Prue Dobbin - current

- 2026 Club event entry fees

No change in amounts, but a small change in the wording is proposed .

2025 entry fee wording:

Enter courses 1, 2 and 3 through Eventor,  
- Members – \$12  
- Non-Members – \$17  
- Juniors (under 20) – \$5  
  
Course 4 is \$5 (members) \$10 (non-members)  
Course 5 is free for everyone.  
  
Entry on the day is available but map availability is not guaranteed;  
- Adults \$20 (whether a member or not)  
- Juniors (under 20) – \$5  
  
Sport Ident (SI) and compass hire - Free  
Newcomers - First event free

Suggested 2026 entry fee wording:

All courses pre-entry through Eventor

Course 1, 2 and 3:

- Adult \$12 (club member) and \$17 (non-member)
- Junior \$5 (under 20)

Course 4:

- Adult \$5 (club member) and \$10 (non-member)
- Junior \$5 (under 20)

Course 5: free

Enter-on-the day (map availability not guaranteed)

Courses 1 to 4:

- Adult \$20 (both club members and non-members)
- Junior \$5 (under 20)

Course 5: free

Newcomers: first event free

Sport Ident (SI) and compass hire - free.

- Fixture for 2026

Neil has prepared a report on the findings of the club survey and has prepared a draft fixture. Neil has started the process. Craig will assist with getting the events into Eventor and setting up the club championship rankings.

- Twilight summer park and street series

Number of events = number of ready maps. No need for fancy maps or timing.

Do we have a set of 20 punch controls?

**Carried over to next season.**

- Training of new computer operators - this is in progress and is likely to be held early in 2026. Prue no longer available to assist with delivery.

- Year Book contribution

Any interested parties wishing to write something for the 2025 OV Yearbook please contact the President or Secretary.

**Meeting closed:** 9:20pm

**Next meeting:** Monday 2 February @ 7:30pm

**Next Event:** Fowl & Fizz Feb 8, 2026 8am Dead Bullock Gully map (Crusoe Heights Reserve) **including the club AGM.** J. Wilkinson to set course.