

BENDIGO ORIENTEERS INC. GENERAL MEETING

MINUTES

Monday August 4, 2025, 7.30pm

Online meeting via <https://meet.google.com/jdk-grxe-ksb>

Chairperson: John Wilkinson (Chair), Craig Feuerherdt, Julie Flynn, Neil Barr, Peter Searle, Jim Russell, Jessica Symes, Prue Dobbin (minutes)

Apologies: Nola Juniper

1. Minutes of Previous Committee Meeting

Moved: Julie **Seconded:** Jim

Passed

2. Correspondence IN (Prue)

- Request from Daryl Fleay to include the Crusoe map in a photo book he is currently working on about the history, environment and wildlife of the Crusoe Reservoir. The book would have limited circulation and the inclusion of the map could possibly create interest in the club. Club approves on condition the map source is acknowledged.
- Request from Sophie Taverna (CHOC) to check with Club and/or mappers whether it would be alright to use a snippet of a bush Bendigo map (Tarrengower or Mt Ida) in the Intro to Mapping e-learning module . Prue sent the request to the Committee for out-of-session approval. Neil and Julie replied it was OK and Sophie was given approval. The approval is on condition the map source is acknowledged.

In future, decisions need to be made by a quorum of 4 (needs to include 2 of the President, Treasurer or Secretary).

- OA newsletter.
- Email from Tony Ginis (MICA paramedic with Ambulance Victoria) suggesting alternative supplier for the defibrillator supplier. Information sent to Julie Flynn (see later item).

- Aislinn Prendergast (OV Secretary) - advising of the August OV Council Meeting on 29 August for setting the 2026 fixture. Emailed to Committee - Neil to attend.

3. Correspondence OUT (Prue)

- July meeting minutes - Prue
- July club newsletter - Peter and Dianne Searle
- Email from President thanking Desiree Pettit for making a cake for the Kimbolton event.
- Email to Sophie Taverna re approval for using map snippets.
- Emails to Toby Ginis:
 - advising of the stick renaming day on August 9.
 - thanking him for defibrillator suggestion.
- Draft Club Travel Grants Policy - emailed to Committee for out-of-session agreement (see later item).
- Email to Sophie Taverna requesting information on Sedgwick and Smiths Gully events to go in OV weekly bulletin and for a social media campaign. Sophie agreed to this and advertising occurred.
- Email to Sedgwick Hall committee re hall hire for Sedgwick event on August 2.
- Email from President to Jayne Sales and Clare Brownridge thanking them and other Melbourne Forest Racers (MFR) members for their help with the Sedgwick event and agreeing to share the profits with MFR 50:50.

4. Financial statements (Craig)

- July transactions
 - \$7,373 income
 - \$6,000 distribution for Easter events
 - \$1,222 for local events
 - \$152 for bushwalking book
 - \$354 in cost of sales (printing, levies, merchant fees)
 - \$83 in expenses (Consumer Affairs and MYOB subscription)
- Balance Sheet
 - Just over \$94,000 in the bank
 - Interest has been added against Term Deposits
- Bank Accounts
 - \$32,000 in cheque account
 - No significant costs planned

- Suggest put \$20k into term deposit in immediately at best possible rate (7 months @ 3.9%)
 - Leave balance of \$12k accessible
- 2x Term Deposits expiring next month
 - x167 expires 18 September 2025 (renew 7 months @ 3.9%)
 - \$17,600
 - x234 expires 19 September 2025
 - \$13,700 in Sandhurst Investment Term Fund
 - Suggest placing \$30k into term deposit for 7 months @ 3.9%
 - Currently best rate but may change next month
 - Can make decision at next meeting
- Will get necessary forms from bank
 - Also need to change signatories at bank: John, Craig (remove Alison) and add someone else.
 - The committee agreed with Julie being the new signatory.

Profit and loss report

Cash mode

01 Jul 2025 - 31 Jul 2025

	Total
Income	
4-1500 Sales	
4-1550 Bendigo Bushwalking Guide	151.70
Total Sales	151.70
4-2000 Event Entries	
4-2100 Local Events	1,222.00
4-2300 Other events	6,000.00
Total Event Entries	7,222.00
Total Income	7,373.70
Cost Of Sales	
5-1000 Cost Of Sales	
5-1100 Printing	
5-1110 Local Printing	179.60
Total Printing	179.60
Total Cost Of Sales	179.60
5-6000 Levies	
5-6100 State levies	120.75
Total Levies	120.75
5-8000 Merchant Fees	54.40
Total Cost Of Sales	354.75
Gross Profit	7,018.95
Expenses	
6-1620 Legal Fees	49.00
6-4440 Subscriptions & Memberships	34.00
Total Expenses	83.00
Operating Profit	6,935.95
Other Income	0.00
Other Expenses	0.00
Net Profit	6,935.95

Balance sheet report

Cash mode
31 Jul 2025

	Total
Assets	
1-1000 Current Assets	
1-1100 Bank Accounts	
1-1110 Cheque Account	32,089.39
1-1111 Sandhurst 234 20230919	13,712.15
1-1112 Term Deposit 048 20230123	15,468.21
1-1113 Term Deposit 167 20230918	17,610.48
1-1114 Term Deposit 368 20230428	15,465.76
Total Bank Accounts	94,345.99
Total Current Assets	94,345.99
Total Assets	94,345.99
Liabilities	
2-0010 Current Liabilities	
2-1900 Grants	
2-1901 COGB Community Grant FY24	284.09
Total Grants	284.09
Total Current Liabilities	284.09
Total Liabilities	284.09
Net Assets	94,061.90
Equity	
3-8000 Retained Earnings	50,284.48
3-9000 Current Earnings	13,919.35
3-9999 Historical Balancing	29,858.07
Total Equity	94,061.90

Motions:

1. The Committee to put \$20K into a term deposit at the highest term deposit rate (possibly 7 months at 3.9% at Bendigo Bank).

Moved: Craig **Seconded:** Julie

Motion passed

2. The Committee approves the July financial report.

Moved: Craig **Seconded:** Neil

Motion passed

5. Membership update (Nola)

As of 3rd August we have 83 members.

- 2 more new or returning member-1 adult female and 1 junior male
- 70 adult paid members (27 female/43 male)
- 13 junior paid members.

Welcome to new members: Julie Wilkin, Charlie Wilkin

6. Other business .. *From previous meeting:*

- ATO self assessment for clubs (can be done once Consumer Affairs Victoria has updated club details). The Club has not updated CAV for some time. Craig to contact Ross to check on progress. **Action: Craig (update)**

7. General Business

- Event inquiries
 - Free vouchers for course setters:
 - free entry voucher to be given to each course setter (further consideration to be given to other roles at a later date).
 - the wording will be something similar to the MelbushO wording:
'To use your Free Entry Voucher - enter yourself in the event you want to use your free entry in, then 'Confirm and go to Payment' but DON'T PAY. Then send an email to Jim jymbois@gmail.com informing him of what you have done, and he will confirm your free entry.'
 - Prue will update both the policy and the vouchers. **Action: Jim/ Prue**
 - Enter-on-the-day
 - Eventor to state a preference for correct cash only, as EFT may not be available.
 - PayID is available - this uses the club's ABN - details of which are on a sheet in the computer box - this sheet should be put on the table at events. **Action: Prue**
 - Dogs (check on club policy)
 - Existing club policy is 'No dogs are to attend or participate' and this is to go on Eventor for each event. **Action: Prue**
 - Member entry fees (check):
 - advertised entry fees - what is a 'Member'.
 - a member is "any member of an orienteering club". Eventor works out Australian memberships automatically.
- Event reports:

- July 12 - Kimbolton (set by Colin Walker). Event went well. Battery failed on the computer and the results needed to be reconstructed.
- August 2 - Sedgwick South - joint Bendigo/MFR event set by Jayne Sales and James Robertson. MFR's Clare Brownridge and Andrew McCarthy put out controls. Neil operated the computer. The start was at the Sedgwick Hall, which was hired for the event, and afternoon tea (provided by members) was served.

Thanks to the club members who brought delicious cakes, scones, slices and fruit. Lots of little children there.

Advertised on OV social media.

Email received regarding a long walk to the start - Eventor updated with '800m walk to the start', but no issue with this raised on the day.

Profits to be split 50:50 with MFR.

The success of the day leads to the potential for similar halls to be hired for events elsewhere in the future.

- Coming local events:

- Saturday August 9 - Smiths Reef - set by Lorraine Leversha and Nola Juniper. The Club (Jim) will be running a SI stick renaming activity. Advertised on OV social media.
- Saturday August 23 - One Eye - set by Neil Barr. Terrain is fast, flat and has mining detail.

- Nearby events

- Sunday August 8 - Ballarat Classics #5 - Mt Franklin
- Sunday August 17 - VicSeries 7 - Nuggety Range (Maldon)
- Saturday August 30 - MTBO series 4 - Sandon
- Sunday August 31 - VicSeries 8 - Joyces Creek, Sandon

- Equipment purchases:

- The missing aluminum charging box has been found in the trailer.

- Investigate the purchase of a defibrillator further and to come up with a proposal.

The club agreed to purchase a Heartsine Samaritan (PAD500P) defibrillator from

First Aid Distributions in Epsom. Julie is yet to contact Toby Ginis. **Update - Julie**

- First Aid training for club members - people to enroll themselves in a St John's course and present their receipt and certificate to the club for a refund (\$225 at the most). Advertised in July Club newsletter.

<https://www.stjohnvic.com.au/checkout/?course=18566&type=selectaclass>

List of members with First Aid training to be put in the First Aid kit.

- SI stick renaming activity to be held during an event at Smiths Reef (Maldon area) on 9 August. Advertised in July Club newsletter. **Action: Jim**

- Club apparel (update next meeting) **Action: Craig/Jim**

- VOA meetings
Club members can access the full VOA council meeting minutes here - [Meetings | Orienteering Victoria](#). Neil to attend next meeting re 2026 fixture.

- Club travel grants policy
See attached policy that has been reviewed by the Committee for approval.
Response received from John, Nola and Craig.

Motion - The draft Travel Grants Policy be approved and posted on the website.

Moved: John **Seconded:** Neil **Motion moved**

- Splits printer
Black bluetooth printer has problems with paper loading. Jim to check at Smiths Reef event. **Action: Jim**

- Fixture for 2026

Actions carried over from previous meetings:

- In the pre-fixture survey, club members will be asked to nominate an event organiser, a course setter and a computer person for each event.
- Develop a training program for 4 or 5 computer people. **Action: Neil/Prue**

Meeting closed: 8:40pm

Next meeting: September 1 2025.

Bendigo Orienteering Club - Travel Grants Policy (draft - approved at the meeting)

This policy relates to Bendigo Orienteering Club members who have been selected for a State or National team to compete in competitions in Victoria, interstate or overseas and wish to apply for a financial grant to assist with travel and other expenses.

A club member selected for a State or National team to compete in Victoria, interstate or overseas may apply to the club (via a letter to secretary@bendigo-orienteers.com.au) for the following financial grants (as relevant):

- Representation in a State Team (for a competition held in Victoria or interstate) - \$500
- Representation in a National Team (for a competition held interstate or in NZ) - \$1000
- Representation in a National Team (for World Championships, World Cup, World University Champs, World Games) - \$1500
- A maximum of \$2000 per person per annum may be sought.

The Bendigo Orienteering Club Committee will consider each application and may award a travel grant following consideration to:

- The length of time the applicant has been a club member
- The contribution the applicant has made to club events and activities
- The location of the competition and the expenses to be incurred
- Other financial assistance the applicant is likely to receive (such as from OA, OV or another club)
- The current financial position of the club.

Policy approved by the Bendigo Orienteering Club Committee (date....)

Policy to be reviewed each 5 years.