

# **BENDIGO ORIENTEERS INC. GENERAL MEETING**

## **MINUTES**

*Monday July 7, 2025, 7.30pm*

Online meeting via <https://meet.google.com/jdk-grxe-ksb>

**Chairperson:** John Wilkinson (Chair), Nola Juniper, Peter Searle, Julie Flynn, Neil Barr, Jim Russell, Craig Feuerherdt, Prue Dobbin (minutes)

**Apologies:** Nil

### **1. Minutes of Previous Committee Meeting**

Moved: Peter Searle      Seconded: Nola Juniper

### **2. Correspondence IN (Prue)**

- Email from OA (Paul Prudhoe) with information on Eventor improvements for casual entry. No immediate action required.
- Request from Sophie Taverner (CHOC), course setter for a Mt Tarrengower event, requesting Eventor access be given to CHOC to plan the courses.  
**Action:** Make CHOC the organiser of the event - Craig (completed).
- Request from Mt Korong Eco-Watch (Kate) for an email in support of Mount Korong Eco-Watch for an AGVIC PAPs (Partnerships against Pests) grant to purchase a set of cactus stabbing equipment. Also thanks to the club for cactus control works undertaken to date. Neil referred the decision to the meeting, but by the date of the meeting the time had passed. However, Neil had given some informal words that could be used. In the future the committee will make out-of-session decisions on time-specific matters such as this.
- Request from Victory Christian College asking for the club to run two orienteering sessions for the Year 8 AddVenture Class (on August 7 and 15 from 12pm to 1pm). Prue sent an email to club members asking for volunteers but received no replies. An email was sent to the college asking if there was any flexibility in these dates but no response was received. After consultation with the President, an email was sent to the college apologising that the club was unable to help on those dates.

Jim commented that school sessions were easy to run, were paid, and club members should be encouraged to run these. The club has three sets of controls and manual timing can be used.

- Request through Dropbox from Peter Thompson to access the “Diamond Hill South.occ’ map. Committee members were asked if they knew this person, but did not, and the request was deleted on the advice of the President.
- Request from Clare Brownridge (President MFR) asking clubs if they had a policy/guidelines for reimbursing volunteers for travel (or any other kind of volunteer recognition policy). Prue requested information from the club committee and Craig (Treasurer) advised that Bendigo Orienteers pay the standard travel ‘tax rate’ for event organisers if they requested it. However, more often than not, no one has requested the reimbursement unless it was a distant event like Korong or Kooyoora. A free event entry form or course setters was found and it was suggested some course organisers may not know about these benefits.

**Action:** Advertise travel reimbursement and a free event entry for course setters when seeking volunteers for next year. Craig put this information on the organiser’s list.

- OA newsletter.
- Shane Jenkins (OA) re- a new 2-step verification process for all OA hosted emails - however, John explained that OA is reviewing the process as it didn’t work as expected.
- Sports Focus Membership 2025 – 2026 renewal - forwarded to the Treasurer and paid.
- Bendigo Active and Healthy Communities June Newsletter.  
Future newsletters to be forwarded to the Committee.

### **3. Correspondence OUT (Prue)**

- June meeting minutes - Prue
- June club newsletter - Peter and Dianne Searle
- Email correspondence to Victory Christian College
- Email to Clare Brownridge regarding club travel reimbursement policy.
- Email from President to Jim Russell to thank him for a donation of \$400 to the Bendigo Orienteering Club out of his expenses for the Easter Anderson’s Diggings O event.

## 4. Financial statements (Craig)

Key points:

- “Negative” entry fees are the result of reimbursing payment to VOA and paying relevant share to DROC for events at Easter.
- \$5,000 paid to Neil Barr for mapping
- \$1,064 revenue from Bushwalking Guide
- \$96k in the bank ..... Interest still to come.

Bendigo Orienteers Incorporated

### Profit and loss report

Cash mode

01 Jun 2025 - 30 Jun 2025

	Total
<b>Income</b>	
<b>4-1500 Sales</b>	
4-1550 Bendigo Bushwalking Guide	1,064.10
<b>Total Sales</b>	<b>1,064.10</b>
<b>4-2000 Event Entries</b>	
4-2100 Local Events	120.00
4-2200 VOA Events	(6,566.81)
<b>Total Event Entries</b>	<b>(6,446.81)</b>
<b>Total Income</b>	<b>(5,382.71)</b>
<b>Cost Of Sales</b>	
<b>5-1000 Cost Of Sales</b>	
<b>5-1100 Printing</b>	
5-1110 Local Printing	190.40
<b>Total Printing</b>	<b>190.40</b>
<b>Total Cost Of Sales</b>	<b>190.40</b>
<b>5-2000 Purchases</b>	
5-2100 Mapping	5,000.00
<b>Total Purchases</b>	<b>5,000.00</b>
<b>5-6000 Levies</b>	
5-6100 State levies	(191.80)
<b>Total Levies</b>	<b>(191.80)</b>
<b>Total Cost Of Sales</b>	<b>4,998.60</b>
<b>Gross Profit</b>	<b>(10,381.31)</b>
<b>Expenses</b>	
6-1700 Motor Vehicle Expenses	68.66
<b>6-3000 Equipment</b>	
6-3200 SportIdent equipment	237.31
<b>Total Equipment</b>	<b>237.31</b>
6-4440 Subscriptions & Memberships	34.00
<b>Total Expenses</b>	<b>339.97</b>
<b>Operating Profit</b>	<b>(10,721.28)</b>
<b>Other Income</b>	
8-1060 Other Income	400.00
<b>Total Other Income</b>	<b>400.00</b>
<b>Other Expenses</b>	<b>0.00</b>
<b>Net Profit</b>	<b>(10,321.28)</b>

**Balance sheet report**

Cash mode

31 May 2025

	Total
<b>Assets</b>	
<b>1-1000 Current Assets</b>	
<b>1-1100 Bank Accounts</b>	
1-1110 Cheque Account	35,474.72
1-1111 Sandhurst 234 20230919	13,429.44
1-1112 Term Deposit 048 20230123	15,167.36
1-1113 Term Deposit 167 20230918	17,247.40
1-1114 Term Deposit 368 20230428	15,152.88
<b>Total Bank Accounts</b>	<b>96,471.80</b>
<b>Total Current Assets</b>	<b>96,471.80</b>
<b>Total Assets</b>	<b>96,471.80</b>
<b>Liabilities</b>	
<b>2-0010 Current Liabilities</b>	
<b>2-1900 Grants</b>	
2-1901 COGB Community Grant FY24	284.09
<b>Total Grants</b>	<b>284.09</b>
<b>Total Current Liabilities</b>	<b>284.09</b>
<b>Total Liabilities</b>	<b>284.09</b>
<b>Net Assets</b>	<b>96,187.71</b>
<b>Equity</b>	
3-8000 Retained Earnings	50,284.48
3-9000 Current Earnings	16,045.16
3-9999 Historical Balancing	29,858.07
<b>Total Equity</b>	<b>96,187.71</b>

**Motion:** The Committee approves the June financial report.

**Moved:** Craig **Seconded:** Peter

**Motion: Passed**

## 5. Membership update (Nola)

As of 4th July the club has 81 members.

1 more new or returning member-1 junior female

69 adult paid members (26 female/43 male), 12 junior paid members.

## 6. Other business .. *From previous meeting:*

- AO merit badges - delivered to recipients (James Robertson, Keely Williams, Tony Radford and Charles Brownridge) **Action: Neil (completed)**
- ATO self assessment for clubs (can be done once Consumer Affairs Victoria has updated club details). The Club has not updated CAV for some time. Craig to

contact Ross to check on progress.

**Action: Craig (update next meeting)**

## 7. General Business

- Event reports:

- June 14th - White Hills (set by Michael Loughnan) - complex courses in a small area. The day went really well.
- July 5 - Mosquito Creek (set by Louise Hall and Tim Turnbull) - the day went well and the courses were tricky. Some course 1 entrants started late and came back late so it was a long day. Good numbers.

**Action:** Remind people in the newsletter that control collection commences at 3pm, regardless of whether everyone has returned from their courses. **Action:** Peter/John

- Coming local events:

- July 12 - Kimbolton (set by Colin Walker)
- August 2 - Sedgwick South (Phil Robertson and possibly MFR?)

- Nearby events

- July 20 - Ballarat Classics #4 - Hepburn Regional Park
- July 27 - Vic Series #6 - Irishtown

- Equipment purchases:

- The aluminum charging box has disappeared.

**Action:** Possibly purchase new chargers.

**Action: Neil**

- Investigate the purchase of a defibrillator further and to come up with a proposal.

Julie reported that the ideal defibrillator is the PAD500P fully automated defib (\$2200).

This can be purchased more cheaply elsewhere, but the local supplier (First Aid Distributions in Epsom) is recommended as any faults can be fixed locally.

**Motion:** The club purchase a Heartsine Samaritan (PAD500P) defibrillator from First Aid Distributions in Epsom. The defibrillator and first aid kit must go together to events.

**Moved:** Julie **Seconded:** Nola. **Passed**

- Plan a group First Aid training for club members, and invite club members to attend at club expense. Three options were discussed.

**Action:** In the next newsletter, suggest club members attend a St Johns course in Bendigo on either 6 August or 11 September (which require online work and 4.5 hours

face to face) or any other date if convenient. People to enroll themselves and present their receipt and certificate to the club for a refund (\$225 at the most).

<https://www.stjohnvic.com.au/checkout/?course=18566&type=selectaclass>

- The meeting noted a number of club members have the incorrect name in the SI stick.  
**Action:** The meeting agreed to organise and advertise a stick renaming activity to be held during an event at Smiths Reef (Maldon area) on 9 August. **Action: Jim**
- The Little Book of Orienteering Techniques (20 copies to be purchased) **Action: Julie.**
- Easter/Anzac map copyright transfer update. Completed - Neil has conceded copyright to the club - all mention of his name has been removed from the map.
- Club apparel (update next meeting) **Action: Craig/Jim**
- VOA meetings  
Club members can access the full VOA council meeting minutes here - [Meetings | Orienteering Victoria](#)
- Club travel grants policy  
Prue to send draft policy to committee members for comment prior to sending to members. **Action: Prue**
- Fixture for 2026.  
The meeting agreed for the Club to plan future events that suit our members and other clubs will need to work around this.

***Actions carried over from previous meetings:***

- In the pre-fixture survey, club members will be asked to nominate an event organiser, a course setter and a computer person for each event.
- Develop a training program for 4 or 5 computer people. **Action: Neil/Prue**

- Event organiser reminders: John is a Club contact for organising Club events. Ross Slater / John W. are the club event coordinators. Event organisers to be supported with a nominated mentor or contact person.

**Meeting closed:** 9:11pm

**Next meeting:** August 4 2025.