

BENDIGO ORIENTEERS INC. CLUB MEETING

MINUTES

Monday April 7, 2025, 7.30pm

via <https://meet.google.com/jdk-grxe-ksb>

Chairperson: John Wilkinson (President)

Attendees: John Wilkinson, Julie Flynn, Neil Barr, Jim Russell, Prue Dobbin (minutes)

Apologies: Craig Feuerherdt (in SA), Nola Juniper (away), Alicia Martin (away), Ross Slater (retiring Secretary - to hand over to Prue on Wednesday))

1. Minutes of Previous Committee Meeting

Moved: Julie Flynn Seconded: John Wilkinson

2. Correspondence IN

- OA newsletter
- VOA newsletter
- OA Merit badges (see later item)

3. Correspondence OUT

- March club newsletter to members (Searle family)
- Request to members to volunteer for tasks for:
 - Prologue/Family Relay on Good Friday
 - Victorian Long Distance Championships on 27 April (Julie Flynn)
- Forms updating club officials with Consumer Affairs Victoria (Ross Slater).
Once this has been changed, Craig (Treasurer) will be able to access the online ATO portal to lodge the annual report and submit ATO report.

4. Financial statements

Major expenses (March)

- State affiliation fee - \$950
- Life member fees to VO - \$40
- Notepads made from old maps for distribution at Easter - \$100
- Equipment purchases for Easter carnival (see later item)

Revenue (March)

- Bendigo bushwalking guide \$551
 - 60 copies to Bookish
 - A few copies sold privately
 - Approximately 350 copies remaining
- Local events \$60
 - Revenue from Browns Reef event on 4 April not yet included

The meeting confirmed that for expenses to be reimbursed by the club, scanned invoices and the bank account number for reimbursement should be emailed to the Treasurer at Treasurer@bendigo-orienteers.com.au

Bendigo Orienteers Incorporated

Profit and loss report

Cash mode

01 Mar 2025 - 31 Mar 2025

	Total
Income	
4-1500 Sales	
4-1550 Bendigo Bushwalking Guide	551.50
Total Sales	551.50
4-2000 Event Entries	
4-2100 Local Events	60.00
Total Event Entries	60.00
Total Income	611.50
Cost Of Sales	
5-1000 Cost Of Sales	
5-1100 Printing	
5-1110 Local Printing	20.00
Total Printing	20.00
Total Cost Of Sales	20.00
5-6000 Levies	
5-6300 Affiliation fees	950.00
5-6500 State Membership Fee	40.00
Total Levies	990.00
5-9000 Other	181.00
Total Cost Of Sales	1,191.00
Gross Profit	(579.50)
Expenses	
6-3000 Equipment	
6-3100 General equipment	444.58
Total Equipment	444.58
6-4280 Printing & Stationery	110.00
6-4440 Subscriptions & Memberships	34.00
Total Expenses	588.58
Operating Profit	(1,168.08)
Other Income	0.00
Other Expenses	0.00
Net Profit	(1,168.08)

Balance sheet report

Cash mode
31 Mar 2025

	Total
Assets	
1-1000 Current Assets	
1-1100 Bank Accounts	
1-1110 Cheque Account	19,955.55
1-1111 Sandhurst 234 20230919	13,429.44
1-1112 Term Deposit 048 20230123	15,167.36
1-1113 Term Deposit 167 20230918	17,247.40
1-1114 Term Deposit 368 20230428	15,152.88
Total Bank Accounts	80,952.63
Total Current Assets	80,952.63
Total Assets	80,952.63
Liabilities	
2-0010 Current Liabilities	
2-1900 Grants	
2-1901 COGB Community Grant FY24	284.09
Total Grants	284.09
Total Current Liabilities	284.09
Total Liabilities	284.09
Net Assets	80,668.54
Equity	
3-8000 Retained Earnings	50,284.48
3-9000 Current Earnings	525.99
3-9999 Historical Balancing	29,858.07
Total Equity	80,668.54

5. Membership update (Nola Juniper)

As of 5 April there were 79 paid members (an increase of 23 from February):

- 68 adult paid members (26 female/ 42 male)
- 11 junior paid members.

More past members are expected to join once the orienteering season gets going and they need to access discounted entry fees. A reminder email would be good.

The mailing list needs updating and the Membership Secretary to be asked if she could take this on.

Action: President

6. Business Arising (add any of note to General Business)

- AO merit badges - the have been received and will be delivered to recipients (James Robertson and Keely Williams)

Action: President

- ATO self assessment for clubs (can be done once Consumer Affairs Victoria has updated club details) Action: Treasurer

- Parks Victoria negotiation update (stands, tents, toilets, risk management notice etc):
 - Neil explained this has been a big job and he hasn't yet heard back from PV - but assumes all is good to go ahead in the interim.
 - The club information for 52 maps has been updated with 118 potential assembly areas, the nearest (and last toilet) for these assembly areas, parking information (where, maximum cars in each etc) and photos. A link to this information is sent out to course setters.
 - A link is to be put on Eventor event information to reduce the need for organisers to copy the information and for participants to access this information.
 - Neil is currently writing guidance to ensure the requirements are adhered with minimum effort by course setters. The information will need to be updated over time with experience.
 - In September/October, Neil will send out a survey requesting EOIs for course setters. There will be a need to align the expected number of attendees with the available parking etc (noting the recent Browns Reef event reached maximum parking capacity).

7. General Business


- Review of recent events
 - Browns Reef 2025 - good attendance with 70+ entries, including a number of newcomers and people who haven't attended for a while.
 - It was agreed that the Eventor information for club events should include:
 - 'No Enter on the Day after 1:30pm' to allow admin people to also run.
 - 'Controls collected at 3pm' so that people know they cannot complete their course after this time.

- Easter Carnival report (Apr 18 - Prologue, 19 - Day 1, 20 - Day 2, 21 - Day 3).
 President thanked Neil, Julie, Margi Freemantle and Ted Van Geldermalsen for their work organising this. It has been almost a full time job for the past 6 months.
 Julie reported:
 - 816 entries (budget is based on 750 entries) - 18 BG club members included
 - Bulletin 2 was completed and posted on the website today
 - List of volunteers being finalised

- Contact is being made with various services to confirm attendance
- Spot prizes are being purchased
- There are map printing issues - Ted is seeking alternative arrangements
- Neil is putting tape around mine shafts at Inglewood
- Some changes are occurring to the landscape at Inglewood due to an increase in gold mining activity (due to increase in price of gold and recession fears). Some last minute map alterations may be required.
- Organising clubs
 - Friday Prologue - Bendigo O and CHOC
 - Day 1 - Nillumbik Emus and MFR
 - Day 2 - YV
 - Day 3 - BKV.
- Anzac weekend events report (April 25, 26, 27).
 - April 25 (Jim's event)
 - 8 volunteers so far
 - Jim asked if an Event Advisor was required - general consensus was that this was necessary only if Jim required it (as it wasn't a NOL or championship event). Neil offered to check controls.
 - April 26 (MFR event)
 - April 27 (DROC/BG event)
 - DROC are organising parking and starts
 - BG is organising setup/dismantle and control collection
- Equipment purchases:
 - Julie has purchased water weights to hold down the tents to avoid the need for pegs. These can leak so need to be left in buckets.
 - Replacement control number 76 is being organised. This number is not being used over Easter / Anzac weekend. Action: Jim
 - Two tent covers to replace the leaky ones Action: Julie
 - A handle to replace the broken one on the folding table (or a new table if this is not possible) Action: Julie
 - A single burner portable BBQ and gas cylinders. Action: Julie
- Easter/Anzac map copyright transfer
 - The copyright for the Easter maps will belong to Bendigo Orienteers.

- Once the finances for Easter are confirmed, the club will send the Easter Carnival an invoice for the mapping mileage
- Neil will claim the cost of mapping mileage from the club.
- Other Reports (eg. VOA report).
 - Neil attended the VOA council meeting - nothing of significance to report.
 - Club members can access the full VOA council meeting minutes here - [Meetings | Orienteering Victoria](#)

8. Action List

 **Action List** (this may be deleted as not used - it remains for this month)

Jobs list for Easter carnival to go out - Julie.

Trailer equipment will need checking and cleaning outside after Easter carnival. Any volunteers?

Meeting closed: 8:40 pm.

Next meeting: May 5th 7.30 pm. **Next event:** 10th May.

President to send a reminder out to encourage club members to attend.