

**Bendigo Orienteers Inc.
Committee Meeting Minutes.
Monday 3rd June 7.30 pm
Sports Focus Office, 14 Nolan Street Bendigo**

1.Acknowledgement of Country/ Traditional Custodians- Julie

2. Attendance

Present: Julie Flynn (chair), Nigel McGuckian, Peter Searle, Jenny Ball (minutes) Lorraine Leversha (treasurer) Jacqui Knee (phone in at 8.00)

Apologies: Alison Radford, Jim Russell, Dianne Searle

3. Secretary's report-Jenny

Correspondence received:

Sports Focus- Newsletter. Volunteer edition

Lisa Renato (LEAD Loddon Murray) inquiry re-organising an orienteering activity for her group.

Action: Email Lisa Renato to see if she would be interested in bringing the group to Bendigo where they could participate in a map run activity. Jenny.

Minutes of the meeting held on Monday 13th May were presented and approved (moved by Peter and seconded by Julie)

Progress on Action List- all

- Peter has put an article in the club newsletter re course setters being rewarded with 50 points towards their aggregate score for the year. The procedure was explained so that all course setters know what to do on the day of their event.
- Lorraine has emailed a card to course setters which they can print and place in the cash tin to get free entry to a Bendigo Series event as a reward for their willingness to organise an event.
- Lorraine has asked Andrew C for the phone that he has used for the Park and Street Challenge however it is unsuitable to use for card payments.
- Peter is currently looking for a new digital start clock similar to the one used in Perth. OV are also looking for a new clock.
- Julie has purchased 4 new signs to be used at events. Two indicate that there are runners on the road. The others direct people to park on tracks.
- Peter has put an article in the last newsletter encouraging people to use LiveloX. More people have since done so.
- Nigel will write to OV to suggest that they use our MOU with Dja Dja Warrung at state events.
- Nigel has spoken with Jacqui about the committee being in favour of school fundraiser events and the participation of Mirawara (a Castlemaine group)
- Nigel has followed up details of our involvement in the eradication process at Kooyoora following mapping of cactus growth by Phil Robertson. The date set is the 11th August.

- Peter has put an article in the last newsletter mentioning the possible involvement of members of Bendigo orienteers in the 2021 Oceania Championships.
- Jim will show Katherine how to add points on eventor for the organiser of an event.
- Julie will talk with Andrew W re further communication with DELWP regarding the bike trail network.
- Julie has spoken to Katherine about including the information about credit card facilities at the event on Eventor.
- Julie has emailed Clare Brownridge, Don Cherry, Craig Feuerherdt, Chris Naunton and Louise Hall to see if they still want to be Facebook administrators. She has not heard back from them at this stage.
- Julie is currently tidying up the jobs list including recording names against jobs to circulate
- The committee is still seeking someone to take on the role of club president.
- Jacqui is currently organising the mapping of Eppalock PS and Castlemaine North Primary School when construction of the new room is finished. Longlea reserve could be mapped at a later date. She will see if Jim is able to do the mapping.
- Lorraine is currently investigating the use of mobile phones and Square for credit card payments. Lorraine does not have a suitable phone yet as the first club phone trialled was not satisfactory. Chris N is assisting.
- Neil and Mark H are currently developing a draft proposal for the Bendigo Orienteers involvement in the 2021 National Carnival.
- Jacqui, Terry and Julie are currently collating resources for beginners.
- Some policies have been put on the club website and Julie is going through others to be published.

Action: Clarify whether we need to pay OV a fee when a course setter puts their name as a competitor on Eventor in order to get bonus points but doesn't actually compete. Lorraine

Action: Purchase a new phone for card payments. (moved by Nigel, seconded by Peter)Lorraine.

Action: Contact Phil Robertson and Danny (Landcare) to arrange details for cactus eradication at Kooyoora. Also discuss cactus and feral cats at Mt Korong. Julie

Action: Write an article for the next newsletter to encourage members to be involved in the eradication on August 11th. Julie

Action: Seek a club member who would be willing to be a club Facebook Administrator. Julie

4. Treasurer's report- Lorraine

General ledger and balance sheet were presented and approved (moved Lorraine, seconded Nigel)

5. Portfolio reports

Equipment- Peter S

- At the Australian championships in Perth, Peter was impressed with the digital start clock. He is looking online for a similar clock.
- Two Runners on road signs have been purchased along with Park on tracks signs.

Newsletter- Peter S.

- The third newsletter has gone out to all members. It can also be found on the Bendigo Orienteers website.

Member Support- Nigel

- A few members from 2018 have not renewed their membership this year. Non-members pay significantly more to enter local events and miss out on the newsletter so it is in their best interest to renew. A list of members who have paid their membership can be used by the course setter or assistant to check the appropriate fee to be paid at local events.

Action: Email a reminder to those who have not paid membership for 2019 yet. Julie

Dja Dja Wurrung- Nigel

- A significant piece of rock art has been discovered at Kooyoora. We need to avoid this when orienteering as it could easily be damaged.

Action: Contact Jim from Dja Dja Wurrung to discuss heritage sites needing to be avoided. Nigel

6. Club events- All

- Most events on our calendar now have a course setter. James O'Sullivan has offered to set his first course for the club and will be given some assistance by Darren and Darryl. Most events also have a technical support person.
- The event calendar can be found on the website. It is titled 'Planning Spreadsheet'. Julie is able to add names of course setters and assistants.

Action: Mention in the newsletter that there are still a few events needing course setters and volunteers. Peter.

School Orienteering- Jacqui (by phone)

- Twelve families from Castlemaine North Primary school participated in the event at Smiths Reef. Many are keen to participate again. There will be another fundraiser on July 6th at Mt Tarrengower for families from the school. Jacqui will also email families to provide them with information and links to find out about other Bendigo Orienteers local events.
- Eppalock Primary school will participate on 15th June at Pilcher's Bridge North. Families have a link to Eventbrite. They will be entered prior to the event but we will need members with current WWC checks to help on the day.
- A not-for-profit organisation called Mirawara which is based in Castlemaine is also interested in bringing a bus load of kids to an event possibly in Sedgwick.

Action: Email members with WWC to help at the school fundraiser events. Jacqui

Action: Organise for Jacqui to have access to member email addresses. Julie

Action: Locate whistles in the club shed for children to take with them when orienteering. Jacqui.

Action: Contact Jim to see if he would be able to map Castlemaine North Primary School and Eppalock Primary School. Jacqui

7. General Business

2021 Oceania Championships.

- The location of the Oceania Championships in 2012 will be made before September. If a Bendigo map is used it will be good for Bendigo and our club. There will be a lot of people participating and they will need accommodation.

Action : Investigate possible venues for accommodation for school championships. Lorraine.

Grant writing for individual juniors selected for the Vic team.

- **There is a grant of \$500 that students can apply for.**

Action: Email Clare re- grants for students selected in the team when she finds out who has made the team. Julie.

Meeting closed at 9.00

Next meeting 8th July.

Bendigo Orienteers
ACTION LIST Updated June 2019

New Items

Date Added	Item	Actioner
3 June 2019	Email Lisa Renato to see if she would be interested in bringing the LEAD group to Bendigo where they could participate in a map run activity.	Jenny
3 June 2019	Clarify whether we need to pay OV a fee when a course setter puts their name as a competitor on Eventor in order to get bonus points but doesn't actually compete.	Lorraine
3 June 2019	Purchase a new phone for card payments.	Lorraine
3 June 2019	Contact Phil Robertson and Danny (Landcare) to arrange details for cactus eradication at Kooyoora. Also discuss cactus and feral cats at Mt Korong.	Julie
3 June 2019	Write an article for the next newsletter to encourage members to be involved in the eradication on August 11th.	Julie
3 June 2019	Seek a club member who would be willing to be a club Facebook Administrator.	Julie
3 June 2019	Email a reminder to those who have not paid membership for 2019 yet.	Julie
3 June 2019	Contact Jim from Dja Dja Wurrung to discuss heritage sites needing to be avoided.	Nigel
3 June 2019	Mention in the newsletter that there are still a few events needing course setters and volunteers.	Peter
3 June 2019	Email members with WWC to help at the school fundraiser events.	Jacqui
3 June 2019	Organise for Jacqui to have access to member email addresses.	Julie
3 June 2019	Locate whistles in the club shed for children to take with them when orienteering.	Jacqui
3 June 2019	Contact Jim to see if he would be able to map Castlemaine North Primary School and Eppalock Primary School.	Jacqui
3 June 2019	Investigate possible venues for accommodation for school championships.	Lorraine

Current Items

Date added	Item	Actioner
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13 May 2019	Look for similar digital start clocks to the one used in Perth (for less cost).	Peter
13 May 2019	Write to OV to suggest that they use our MOU with Dja Dja Warrung at state events.	Nigel
1 April 2019	Show Katherine how to add points for the organiser of an event on Eventor.	Jim
1 April 2019	Talk with Andrew W regarding further communication with DELWP. (re mountain bike tracks)	Julie
4 March 2019	Talk to Katherine about including the credit card facilities at the event on Eventor	Chris N. Lorraine
4 March 2019	Tidy up jobs list, including recording names against jobs and circulate	Julie
4 March 2019	Find a new club president – put a list together of people who consider being president	Committee
4 March 2019	Organise the mapping of Eppalock PS, Longlea Reserve and possibly Castlemaine North Primary School when construction of new room finished	Jacqui
11 February 2019	Investigate the purchase of mobile phones and the use of Square for credit card payments. This will be reported at the next meeting.	Lorraine
11 February 2019	Develop a draft proposal for Bendigo Orienteers involvement in the 2021 National Carnival.	Neil/Mark
12 March 2018	Collate resources for beginners	Jacqui Terry Julie
12 March 2018	Prepare a document that is published on the website to let all members know the policies. Andrew to send a group email to members who have been in the club long enough to bring to policies together	Andrew/Julie

Completed items

Date added	Item	Actioner
13 May 2019	Put an article in the next newsletter to explain the procedure for obtaining points as a reward for course setters.	Peter
13 May 2019	Email a card to course setters which they can print to get free entry to an Bendigo Series event as a reward for their willingness to organise an event.	Lorraine
13 May 2019	Ask Andrew C for the phone that he has used for the Park and Street Challenge . (to use for card payment)	Lorraine
13 May 2019	Work with Julie to purchase two more Runners on Road signs when she organises the Parking on Tracks sign.	Peter
13 May 2019	Put an article in the next newsletter encouraging members to use LiveloX	Peter
13 May 2019	Email Jacqui that we are in favour of school fundraiser events and the participation of Mirawara	Nigel

13 May 2019	Follow up the details of our involvement in the eradication process and date with Julie Flynn and Andrew Wallace.	Nigel
13 May 2019	Put an article in the newsletter mentioning the possible involvement of members of Bendigo orienteers in the Oceania championships.	Peter
1 April 2019	Put an article in the club newsletter explaining the best and fairest award system.	Peter
4 March 2019	Check whether Clare Brownridge, Don C, Craig F, Chris and Louise still want to be Facebook administrators?	Julie
4 March 2019	Send out newsletter prior to each meeting	Peter
4 March 2019	Need to change the email address on PO Box form to the treasurer.	Lorraine
4 March 2019	Julie to ask Neil to find out how much the annual subscription for Livelox is	Julie / Neil
4 March 2019	Nigel to have administrator access to Eventor as member organiser	Nigel
4 March 2019	Update the course setter instructions to include all the arrangements required by the DELWP permits	Neil
10 Sept 2018	Have a sign made that says to park only on roads.	Julie