

Bendigo Orienteers Inc.
Committee Meeting Minutes.
Monday 13th May 7.30 pm
Sports Focus Office, 14 Nolan Street Bendigo

1.Acknowledgement of Country/ Traditional Custodians- Nigel

2 Attendance

Present: Nigel McGuckian(chair) Peter Searle, Alison Radford, Jenny Ball (minutes) Lorraine Leversha (treasurer)

Apologies: Jacqui Knee, Julie Flynn.

3. Progress on Action List- Nigel

- Peter is going to put an article in the club newsletter re course setters being rewarded with 50 points towards their aggregate score for the year. The procedure will be explained so that all course setters will know what to do on the day of their event
 - Jim will show Katherine how to add points on eventor for the organiser of an event.
 - Julie will talk with Andrew W re further communication with DELWP regarding the bike trail network.
 - Julie has spoken to Katherine about including the credit card facilities at the event on Eventor.
 - Julie has emailed Clare Brownridge, Don cherry, Craig Feuerherdt, Chris Naunton and Louise Hall to see if they still want to be Facebook administrators.
 - Julie is currently tidying up the jobs list including recording names against jobs to circulate
 - The committee is still seeking someone to take on the role of club president.
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- The first newsletters has been written and sent out by Peter Searle. Feedback has been very positive.
 - Jacqui is currently organising the mapping of Eppalock PS, Longlea Reserve and possibly Castlemaine North Primary School when construction of the new room is finished.
 - Julie has been added as a signatory and Louise removed.
 - Lorraine is currently investigating the use of mobile phones and Square for credit card payments. Lorraine does not have a suitable phone yet as the first club phone trialled was not satisfactory. She is hoping to use phones from the park and Street challenge. Chris N is assisting.
 - Neil and Mark H are currently developing a draft proposal for the Bendigo Orienteers involvement in the 2021 National Carnival.
 - Julie is going to organise a sign indicating where orienteers should park on tracks.
 - Jacqui, Terry and Julie are currently collating resources for beginners.
 - Some policies have been put on the club website and Julie is going through others to be published.

Action: Peter will put an article in the next newsletter to explain the procedure for obtaining points as a reward for course setters.

Action: Lorraine will email a card to course setters which they can print to get free entry to an Bendigo Series event as a reward for their willingness to organise an event.

Action: Lorraine will ask Andrew C for the phone that he has used for the Park and Street Challenge.

4. Secretary's report-Jenny

Correspondence received:

Sports Focus- Club survey (completed by Jenny)

- inclusion

Rob Fell – Notice of AGM and call for board nominations

Request for someone to organise school orienteering in Shepparton.

Request for someone to organise orienteering at St Francis of the Fields

Suzanne O'Callaghan – re proposed change of constitution.

Consumer Affairs- statement has been lodged and paid (Lorraine and Jenny)

Rob Edmonds- Growing Orienteering

Minutes of the meeting held on Monday 1st April were presented and approved (moved by Jenny B and seconded by Alison R)

5. Treasurer's report- Lorraine

General ledger and balance sheet were presented and approved (moved Lorraine, seconded Nigel)

6. Portfolio reports

Equipment- Peter S

- At the Australian championships in Perth, Peter was impressed with the digital start clock. He has looked online for the same clock and found it to cost 2,000 pounds.
- We need 2 extra runners on Road signs for our events.

Action: Peter will look for similar clocks to the one used in Perth for a lesser cost.

Action: Peter will work with Julie to purchase two more Runners on Road signs when she organises the Parking on Tracks sign.

Newsletter- Peter S.

- The second newsletter has gone out to all members.

Member Support- Nigel

- Now that the club has purchased a subscription to Livelox, members are encouraged to upload their routes and view those uploaded by others.

Action: Peter will put an article in the next newsletter encouraging members to use Livelox

Dja Dja Wurrung- Nigel

- It would be great if OV had a copy of our MOU with Dja Dja Wurrung to use at our state events, especially when there is a mass start.

Action: Nigel will write to OV to suggest that they use our MOU with Dja Dja Wurrung at state events.

Club events- Julie

- Most events on our calendar now have a course setter. James O'Sullivan has offered to set his first course for the club and will be given some assistance. Lorraine has offered to help with the Black Jack road event if needed.

School Orienteering- Jacqui (by email)

- Castlemaine North Primary school will be involved in two fundraising events where they come to our club events to raise money for their school. These will be on June 1st at Smiths Reef and July 6th at Mt Tarrengower.
- Eppalock Primary school will participate on 15th June at Pilcher's Bridge North and on 3rd August at Sedgwick north as fundraisers.
- A not-for-profit organisation called Mirawara which is based in Castlemaine is also interested in bringing a bus load of kids to an event.
- For all of the above we will need extra support on the day from members who have a current Working with Children check.

Action: Nigel will email Jacqui that we are in favour of school fundraiser events and the participation of Mirawara

7. General Business

Cactus eradication at Kooyoora.

- Phil Robertson has mapped areas of cactus growth at Kooyoora. August the 11th was set at the meeting as a tentative date for club members to be involved in the eradication.

Action: Follow up the details of our involvement in the eradication process and date with Julie Flynn and Andrew Wallace.

2021 Oceania Championships.

- Possible areas to be used for the Oceania Championships are Beechworth, Bendigo and Ballarat.
- We need a date when the location is determined so that we can prepare.

Action: Peter will put an article in the newsletter mentioning the possible involvement of members of Bendigo orienteers in the Oceania championships.

Wildflower Drive and Kalimna Park.

- Nigel and Peter Forbes are involved in a project named Walking Together. The project is a regional partnership program and involves DELWP, Parks Victoria and Dja Dja Warrung. Funding will go towards increasing the level of management in these two areas which are adjacent to urban areas. It would be similar to the model used at Crusoe res and could be used for other such areas in Victoria. It is hoped that the increased management would allow for more people to use the areas without them being destroyed.

Meeting closed at 8.30.

Next meeting 3rd June at 7.30 at Sports Focus.

Bendigo Orienteers
ACTION LIST Updated May 2019

New Items

Date Added	Item	Actioner
13 May 2019	Put an article in the next newsletter to explain the procedure for obtaining points as a reward for course setters.	Peter
13 May 2019	Email a card to course setters which they can print to get free entry to an Bendigo Series event as a reward for their willingness to organise an event.	Lorraine
13 May 2019	Ask Andrew C for the phone that he has used for the Park and Street Challenge . (to use for card payment)	Lorraine
13 May 2019	Look for similar digital start clocks to the one used in Perth(for less cost).	Peter
13 May 2019	Work with Julie to purchase two more Runners on Road signs when she organises the Parking on Tracks sign.	Peter
13 May 2019	Put an article in the next newsletter encouraging members to use Livelox	Peter
13 May 2019	Write to OV to suggest that they use our MOU with Dja Dja Warrung at state events.	Nigel
13 May 2019	Email Jacqui that we are in favour of school fundraiser events and the participation of Mirawara	Nigel
13 May 2019	Follow up the details of our involvement in the eradication process and date with Julie Flynn and Andrew Wallace.	Nigel
13 May 2019	Put an article in the newsletter mentioning the possible involvement of members of Bendigo orienteers in the Oceania championships.	Peter

Current Items

Date added	Item	Actioner
1 April 2019	Put an article in the club newsletter explaining the best and fairest award system.	Peter
1 April 2019	Show Katherine how to add points for the organiser of an event on Eventor.	Jim
1 April 2019	Talk with Andrew W regarding further communication with DELWP. (re mountain bike tracks)	Julie
4 March 2019	Talk to Katherine about including the credit card facilities at the event on Eventor	Chris N. Lorraine

4 March 2019	Check whether Clare Brownridge, Don C, Craig F, Chris and Louise still want to be Facebook administrators?	Julie
4 March 2019	Tidy up jobs list, including recording names against jobs and circulate	Julie
4 March 2019	Find a new club president – put a list together of people who consider being president	Committee
4 March 2019	Organise the mapping of Eppalock PS, Longlea Reserve and possibly Castlemaine North Primary School when construction of new room finished	Jacqui
11 February 2019	Investigate the purchase of mobile phones and the use of Square for credit card payments. This will be reported at the next meeting.	Lorraine
11 February 2019	Develop a draft proposal for Bendigo Orienteers involvement in the 2021 National Carnival.	Neil/Mark
10 Sept 2018	Have a sign made that says to park only on roads.	Julie
12 March 2018	Collate resources for beginners	Jacqui Terry Julie
12 March 2018	Prepare a document that is published on the website to let all members know the policies. Andrew to send a group email to members who have been in the club long enough to bring to policies together	Andrew/Julie

Completed items

Date added	Item	Actioner
11 Feb. 2019	Add Julie as signatory and remove Louise H	Lorraine/Julie
4 March 2019	Send out newsletter prior to each meeting	Peter
4 March 2019	Need to change the email address on PO Box form to the treasurer.	Lorraine
4 March 2019	Julie to ask Neil to find out how much the annual subscription for Livelox is	Julie / Neil
4 March 2019	Nigel to have administrator access to Eventor as member organiser	Nigel
4 March 2019	Update the course setter instructions to include all the arrangements required by the DELWP permits	Neil