

**Bendigo Orienteers Inc.**  
**Committee Meeting Minutes.**  
**Monday August 5<sup>th</sup> 5.00**  
**Sports Focus Office, 14 Nolan Street Bendigo**

**1. Acknowledgement of Country/ Traditional Custodians- Julie**

**2. Attendance**

**Present:** Julie Flynn (chair), Jenny Ball (minutes) Lorraine Leversha (treasurer) Jacqui Knee, Alison Radford, Terry Davidson, Nigel McGuckian

**Apologies:** Peter Searle, Jim Russell

**3. Secretary's report-Jenny**

**Correspondence received:**

Sports Focus- July e-news

- Liquor Licence Seminar

Aislinn Predergast – July council meeting notice and agenda

Andrew Steer, Wendy Tavener, Raelee Eenjes, Bec Neylon, Feurherdt family -acceptance of support for the Australian School championships.

Nigel – Recognition of Dja Dja Warrung at OV events.

Minutes of the meeting held on Monday 8<sup>th</sup> July were approved (moved by Julie and seconded by Lorraine)

**Progress on Action List- all**

- Julie, Peter G and Jacqui met with Harley from Dja Dja Warrung. They are working on lifting the level of management of two areas adjacent to urban development. These areas are Wildflower Drive and Kalimna Park. The aim is to manage them to the same degree as Crusoe Res. There is a plan to have events on both of these areas in 2020 and invite the steering committee to attend.
- The safety statement is displayed bedside to computer on the entry table. Next year Jacqui will email a copy of it to the participants at the school fundraiser evens prior to competition day.
- Jim has mapped the Eppalock primary school as they are keen to do orienteering in the school ground. The map has been forwarded to the principal.
- Jim has sent an email to Rob Fell asking if a non- member can assist at an event. The concern is whether or not they would be covered by insurance. There does not appear to be any information in our constitution regarding this.
- Julie put a notice in the newsletter to see if anyone was interested in this role of Facebook administrator and Anne Robinson has offered to take on that role.
- Julie has brought the planning spreadsheet to the local events. Some gaps have been filled but we still need volunteers to take on the role of assistants, technical support and welcome newcomers.
- Julie has put an invitation in the newsletter for people to let her know if they have a preferred area or dates that they would like to organise an event in 2020 but no one has replied at this stage.

- Julie obtained access to Google docs and then got in touch with members to update the list of people who have WWC and First Aid.
- Jenny emailed Bendigo Orienteers juniors who were selected in the Victorian Secondary team to congratulate them and offer support of \$400 and \$200 for Sophie who is also a member of CHOC.
- Mention was made in the newsletter that there are still a few events needing course setters and assistants.
- Nigel has written to OV to suggest that they acknowledge Dja Dja Warrung at state events.
  - Jim will show Katherine how to add points on Eventor for the organiser of an event.
  - Julie will talk with Andrew W re further communication with DELWP regarding the bike trail network.
  - Julie is currently tidying up the jobs list including recording names against jobs to circulate
- Jacqui, Terry and Julie are currently updating a brochure for newcomers.
- Some policies have been put on the club website and Julie is going through others to be published.
 

**Action:** Make notes on how to run a school fundraiser event. Jacqui

**Action:** Email Katherine about aggregate points to be shown on Eventor. Julie

#### **4. Treasurer's report- Lorraine**

General ledger and balance sheet were presented and approved (moved Lorraine, seconded Nigel)

#### **5. Portfolio reports**

##### **Members- Nigel**

- Members need to be encouraged to take a turn on the committee for next year.
 

**Action:** Write an article for the next newsletter to encourage members to take a turn on the committee in 2020. Julie

##### **Schools- Jacqui**

- The last of the school fundraiser events for this year was held at Sedgwick last week. Seven families attended.
- Registration runs fairly smoothly when families are pre entered but can be a challenge if they want to enter a different course.
- Eppalock P.S is very keen to continue orienteering at the school. Jim has mapped the school ground and Jacqui and Lorraine are happy to help the school with their orienteering activities.
- The Mirawara group will not be attending the event at Mount Alexander as planned.
 

**Action:** Write an article about the school fundraiser program for the newsletter. Jacqui

#### **Equipment**

- We need new technical equipment as it has not been working well over the last few weeks. Wendy T is exploring apps for use with phones and ipads that can be linked to make the process simpler. To link with Eventor would be great.
- Control 90 was removed from the forest a few weeks ago.
- The mobile phone is not working well for the square payments because it doesn't stay awake for a long period.

**Action:** Liaise with Colin about replacing control 90. Julie

**Action:** Develop an app that can keep the mobile phone used for card payments awake for a longer period. Lorraine/Andrew L.

## 6. Club events

- The 3 hour twilight event will need to be cancelled as we do not have a course setter.
- Lorraine has offered to set courses for the twilight event on October 19<sup>th</sup>.
- The end of year presentation event will be held on November 30<sup>th</sup> at Victoria Hill, Albert Richardson Reserve. Nigel will organise a score event and Terry will invite Albert's daughter to come as a guest speaker.
- The first draft planner for events in 2020 was presented. A lot of thought has gone into scheduling events on granite, mining areas and gully/spur.
- The Mosquito Creek map is in need of re-mapping.
- A motion was passed that we put out a request for tender to re-map Mosquito Creek. ( moved Julie, seconded Nigel)

**Action:** Put a note in the newsletter about the 3hr twilight event cancellation and the end of the year event. Julie

**Action:** Email Neil to ask for a quote to map in Tarnagulla and ask if he would have us own the rights. Jenny

**Action:** Ask Peter to put a request in the newsletter for tender to re-map Mosquito Creek. Terry

## 7. General Business

- A motion was passed at the last O-Vic council meeting to pay a project manager to organise the 2021 Oceania carnival.
- Over 220 students and adults need to be accommodated for the carnival. A down payment is going to be put down at the Campaspe Downs Resort. The location of the accommodation will determine where the events take place.
- Frederick Tranchond is a coach in residence who will be in Victoria from March to November. We need to think how we could use him.
- Rob Fell is organising 3 camps for juniors.
- The autumn series was well accepted and so a Spring series could be added to the program next year.

Meeting closed at 7.00

Next meeting September 2<sup>nd</sup> at 5.00.

**Bendigo Orienteers**  
**ACTION LIST Updated August 2019**

***New Items***

<b>Date Added</b>	<b>Item</b>	<b>Actioner</b>
5 August 2019	Make notes on how to run a school fundraiser event.	Jacqui
5 August 2019	Email Katherine about aggregate points to be shown on Eventor.	Julie
5 August 2019	Write an article for the next newsletter to encourage members to take a turn on the committee in 2020.	Julie
5 August 2019	Write an article about the school fundraiser program for the newsletter. Jacqui	Jacqui
5 August 2019	Liaise with Colin about replacing control 90	Julie
5 August 2019	Develop an app that can keep the mobile phone used for card payments awake for a longer period.	Lorraine/Andrew L
5 August 2019	Put a note in the newsletter about the 3hr twilight event cancellation and the end of the year event.	Julie
5 August 2019	Email Neil to ask for a quote to map in Tarnagulla and ask if he would have us own the rights.	Jenny
5 August 2019	Ask Peter to put a request in the newsletter for tender to re-map Mosquito Creek.	Terry

***Current Items***

<b>Date added</b>	<b>Item</b>	<b>Actioner</b>
1 April 2019	Show Katherine how to add points for the organiser of an event on Eventor.	Jim
1 April 2019	Talk with Andrew W regarding further communication with DELWP. (re mountain bike tracks)	Julie
4 March 2019	Tidy up jobs list, including recording names against jobs and circulate	Julie
12 March 2018	Work on a new club brochure	Jacqui Terry Julie
12 March 2018	Prepare a document that is published on the website to let all members know the policies. Andrew to send a group email to members who have been in the club long enough to bring to policies together	Andrew/Julie

***Completed items***

Date added	Item	Actioner
8 <sup>th</sup> July 2019	Email juniors in the Secondary school team to congratulate them and offer monetary support.	Jenny
8 <sup>th</sup> July 2019	Obtain access to Google docs to update WWC and First Aid	Julie and Alison
8 <sup>th</sup> July 2019	Email members to see if they have a preferred map to set courses on and also ask for three possible dates that would suit.	Julie
8 <sup>th</sup> July 2019	Bring the planning spreadsheet to the next few events to see if gaps can be filled.	Julie
8 <sup>th</sup> July 2019	Check the constitution to see if a non-member is able to assist at an event.	Julie
8 <sup>th</sup> July 2019	Send an email to Rob Fell to see if a non- member can assist at an event.	Jim
8 <sup>th</sup> July 2019	Ask Neil, Chris Creely, Richard or Toph if they would be able to map Eppalock Primary and Longlea Reserve.	Jacqui
8 <sup>th</sup> July , 2019	Ensure that the safety statement is displayed beside the computer on the entry table at school fundraiser events.	Jacqui
8 <sup>th</sup> July 2019	Arrange to meet with Harley during work hours.	Julie Jacqui and Peter G
11 February 2019	<del>Develop a draft proposal for Bendigo Orienteers involvement in the 2021 National Carnival.</del>	Neil/Mark
4 March 2019	<del>Find a new club president — put a list together of people who consider being president</del>	Committee
13 May 2019	Write to OV to suggest that they use an acknowledgement with Dja Dja Warrung at state events.	Nigel
13 May 2019	<del>Look for similar digital start clocks to the one used in Perth ( for less cost).</del>	Peter
3 June 2019	Locate whistles in the club shed for children to take with them when orienteering.	Jacqui
3 June 2019	Mention in the newsletter that there are still a few events needing course setters and volunteers.	Peter
3 June 2019	Seek a club member who would be willing to be a club Facebook Administrator.	Julie
3 June 2019	Email Lisa Renato to see if she would be interested in bringing the LEAD group to Bendigo where they could participate in a map run activity.	Jenny
3 June 2019	Clarify whether we need to pay OV a fee when a course setter puts their name as a competitor on Eventor in order to get bonus points but doesn't actually compete.	Lorraine
3 June 2019	Purchase a new phone for card payments.	Lorraine
3 June 2019	Contact Phil Robertson and Danny (Landcare) to arrange details for cactus eradication at Kooyoora. Also discuss cactus and feral cats at Mt Korong.	Julie
3 June 2019	Write an article for the next newsletter to encourage members to be involved in the eradication on August 11th. ( emailed members instead	Julie
3 June 2019	Email a reminder to those who have not paid membership for 2019 yet.	Julie
3 June 2019	Email members with WWC to help at the school	Jacqui

	fundraiser events.	
3 June 2019	Organise for Jacqui to have access to member email addresses.	Julie
3 June 2019	Contact Jim to see if he would be able to map Castlemaine North Primary School and Eppalock Primary School.	Jacqui
3 June 2019	Investigate possible venues for accommodation for school championships.	Lorraine