

Bendigo Orienteers Inc.
Committee Meeting Minutes.
Monday 1st April, 7.30 pm
Sports Focus Office, 14 Nolan Street Bendigo

1.Acknowledgement of Country/ Traditional Custodians- Julie F

2 Attendance

Present: Dianne Searle, Peter Searle, Alison Radford, Julie Flynn
(chair) Jim Russell, Jenny Ball (minutes)

Apologies: Jacqui Knee, Lorraine Leversha, Nigel McGuckian.

3. Secretary's Report-Jenny

Minutes of the meeting held on Monday 4th March were presented and approved (accepted by Peter Searle and seconded by Julie Flynn)

Correspondence received:

Sports Focus- Most Disciplined player awards

Liquor Licence Seminar

March Newsletter

Member Protection Information Officer Training

Rob Fell – Come and Try Afternoon

School and Club affiliation

Increasing Female Engagement in Orienteering

Carl Dalheim – possible Coach in Residence

Rob Edmonds- Relays.

Discussion on school membership will be postponed until Jacqui is present as it relates to her portfolio.

Progress on Action List- Jenny

- Julie has spoken to Katherine about including the credit card facilities at the event on Eventor. Chris N and Lorraine are still working on the procedure.

- The email address on the PO Box form has been changed to the treasurer
- Julie has found out that the annual subscription to Livelox would be approximately \$400
- Julie has emailed Clare Brownridge, Don cherry, Craig Feuerherdt, Chris Naunton and Louise Hall to see if they still want to be Facebook administrators. She is waiting for their response.
- Julie is currently tidying up the jobs list including recording names against jobs to circulate
- The committee is still seeking someone to take on the role of club president.
- Nigel has been given administrator access to Eventor as a member organiser.
- The course setter instructions have been updated to include all the arrangements required by the DELWP permits.
- The first newsletters has been written and sent out by Peter Searle. Feedback has been very positive.
- Jacqui is currently organising the mapping of Eppalock PS, Longlea Reserve and possibly Castlemaine North Primary School when construction of the new room is finished.
- Julie will be added as a signatory and Louise removed.
- Lorraine is currently investigating the purchase of mobile phones and the use of Square for credit card payments. Jim reported that the club has mobile phones that could be used for this purpose.
- Louise is willing to continue her role in maintaining the website.
- Neil and Mark H are currently developing a draft proposal for the Bendigo Orienteers involvement in the 2021 National Carnival.
- Julie is going to organise a sign indicating where orienteers should park on tracks.
- Jacqui, Terry and Julie are currently collating resources for beginners.

- Some policies have been put on the club website and Julie is going through others to be published.

4. Treasurer's report

As Lorraine was absent from the meeting the Treasurer's report was deferred until next meeting.

5. Portfolio reports

Equipment- Peter S

- A new shelf has been put in the trailer. All items that are needed immediately for an event will be on top ready for use. Other items stored in plastic tubs are below the shelf. There are now 3 compartments. Direction signs are in a large box
- The black chair has been replaced with a red Ikea chair which takes up less space.
- Three new water pumps (one big and 2 small) have been purchased
- The first aid kit has been updated.

Newsletter- Peter S.

- The April edition has been emailed to members. The newsletter will be emailed at the end of each month. The first edition was well presented and members expressed some very positive feedback.

Member Support- Nigel

Dja Dja Wurrung- Nigel

- Reports on these topics will be presented when Nigel is at the meeting.

6. Club events- Julie

- Bendigo Short series begins on April 6th. The first event will be organised by Julie on the Prince of Wales map. Jenny is organising the second event on ironstone Hill on the 13th April and on Easter Saturday John W is organising a short series event on Dead Bullock Gully. Three shorter length courses will be available at each event.

- We have ten teams entered in the Victorian Interclub relays, which is more than any other club. Darren Eenjes has done a great job recruiting and putting the teams together.
- We still need volunteers to organise and help out at our local events for 2019. Please let Andrew W or a committee member know if you are able to help out in any way.

7. General Business

Best and Fairest award- Jim

- It was suggested by Jim that members who organise an event should be rewarded with free entry to another local event. Championship points could also be given to organisers on the day of their event.

Motion: The club recognise the work of event organisers by giving them a free entry to a local event and allocating 50 points towards the club championships in the classic series. Moved Jim seconded Alison. Accepted.

Action: Put an article in the club newsletter explaining the best and fairest award system. Peter

Action: Show Katherine how to add points for the organiser of an event on Eventor. Jim

Letter from Jacinta Allan

- A letter was received from Jacinta Allan regarding the Spring Gully Mountain bike trail development. DELWP will make a judgement on the development. The letter contained contact details for the North Central District Manager should we wish to communicate further.

Action: Talk with Andrew W regarding further communication with DELWP. Julie

Most disciplined player award program (Sports focus)

It was decided that the nature of orienteering does not lend itself to such awards which are more relevant in team sports.

The meeting closed at 20.40 Next meeting will be held on the 13th May at Sports Focus rather than the 6th May when a few committee members would be absent.

Bendigo Orienteers
ACTION LIST Updated April 2019

New Items

Date Added	Item	Actioner
1 April 2019	Put an article in the club newsletter explaining the best and fairest award system.	Peter
1 April 2019	Show Katherine how to add points for the organiser of an event on Eventor.	Jim
! April 2019	Talk with Andrew W regarding further communication with DELWP.	Julie

Current Items

Date added	Item	Actioner
4 March 2019	Talk to Katherine about including the credit card facilities at the event on Eventor	Chris N. Lorraine
4 March 2019	Check whether Claire Brownridge, Don C, Craig F, Chris and Louise still want to be Facebook administrators?	Julie
4 March 2019	Julie to tidy up jobs list, including recording names against jobs and circulate	Julie
4 March 2019	Finding a new club president – put a list together of people who consider being president	Committee
4 March 2019	Send out newsletter prior to each meeting	Peter S
4 March 2019	Jacqui to organise the mapping of Eppalock PS, Longlea Reserve and possibly Castlemaine North Primary School when construction of new room finished	Jacqui
11 February 2019	Add Julie as signatory and remove Louise H	Lorraine/Julie
11 February 2019	Investigate the purchase of mobile phones and the use of Square for credit card payments. This will be reported at the next meeting.	Lorraine
11 February 2019	Develop a draft proposal for Bendigo Orienteers involvement in the 2021 National Carnival.	Neil/Mark
10 Sept 2018	Have a sign made that says to park only on roads.	Julie
12 March 2018	Collate resources for beginners	Jacqui Terry Julie
12 March 2018	Prepare a document that is published on the website to let all members know the policies. Andrew to send a group email to members who have been in the club long enough to bring to policies together	Andrew/Julie

Completed items

Date added	Item	Actioner
4 March 2019	Need to change the email address on PO Box form to the treasurer.	Lorraine
4 March 2019	Julie to ask Neil to find out how much the annual subscription for Livelox is	Julie / Neil
4 March 2019	Nigel to have administrator access to Eventor as member organiser	Nigel
4 March 2019	Update the course setter instructions to include all the arrangements required by the DELWP permits	Neil
4 March	Send out newsletter prior to April meeting	Peter S
11 February 2019	Check to see if Louise is willing to continue her role in maintaining the website.	Julie
11 February 2019	Confirm meeting dates and times with sports focus and the arrangement for key pick up and lock up.	Jenny
10 Sept 2018	Investigate depositing an additional \$8,000 into an existing fixed term deposit.	Lorraine
10 Sept 2018	Sign MOA between Bendigo Orienteers and Colin Walker.	Andrew
10 Sept 2018	Ask Nick B to be an administrator for the Bendigo Orienteers Facebook page. (declined)	Jacqui
10 Sept 2018	Update google page with information for course setters	Neil
13 August 2018	Renew the Security certificate for the website.	Andrew/Louise
9 July 2018	Purchase more pumps for the water containers.	Julie Neil Peter G
12 March 2018	Make sure the club follows the MOU with DDW and puts it into practice ie incorporate into event organising instructions.	Nigel McGuckian