

Bendigo Orienteers Inc.
Committee meeting – minutes
Monday 12 March, 7.30
RMCG, 135 Mollison Street, Bendigo

1. Welcome and apologies

Present: Andrew Wallace (chair), Alison Radford, Jacqui Knee (minutes), Nigel McGuckian, Jim Russell and Lorraine Leversha

Apologies: Julie Flynn, Neil Barr, Jenny Ball, Matt Schepisi, Clare Brownridge, James Robertson

2. Secretary's report (not presented due to Jenny Ball being absent)

3. Treasurer's report (Lorraine)

- General Ledger and Balance Sheet were presented and approved (mv Lorraine Leversha, seconded Nigel McGuckian)

4. Action list

- Alison prepared information on what to do if snake bite at an event
Action: Lorraine to investigate and purchase portable stretcher for the club trailer
Action: Ask Jason if he is ok to continue to try to sell trailer, preferably on a site where trailer can be auctioned at minimum price of \$200, with the intent to move trailer quickly.

5. Proposed Spring Gully Trail Network

- Bendigo mayor has organized a mediation session with key stakeholders. Event is invite only and will include ParksVic, Council and DWELP. Will create an opportunity for the needs and concerns of all the stakeholders to be expressed.

6. Recording clubs policies

- Club policies are not recorded in a clear way
Action: The club prepares a document that is published on the website to let all members know the policies. Andrew W to send a group email to members who have been involved in the club long enough to bring the policies together.

7. Trailer signage

Action: Nigel to talk to Andrew Cameron about whether logos used for new club jerseys can be used for the trailer

8. Storage shed

- The storage shed is built

Action: Andrew to email club members who may have club gear to work out what gear is out there and what shelving is needed to hold this equipment.

9. Training and information for Newcomer Welcomers

- The club would like a briefing document for club members who work as a Newcomer Welcomer at events. This document would cover clubs approach on fees, sale of SI sticks etc.

Action: Andrew to discuss the possible items for briefing document with Julie.

- It would also be useful for the club to collate some resources to help beginners with the rules of orienteering.

Action: Jacqui to collate resources for beginners.

10. Change of financial year

- 31 December is the end of the club's financial year

Motion: Club to retain presentations & AGM in November where the fees will be set and the Fowl n Fizz event to be held in February as a Special General Meeting (SGM) to approve the finances (mv: Andrew Wallace, seconded Jim Russell)

11. OV training camps

- Defer this item until the next meeting Julie attends

12. MOU with Dja Dja Wurrung Corporation

- Nigel has circulated MOU, received comments, taken to DDW and discussed.
- DDW intend to use the agreement as appendices in their land management plan which they are currently developing, to show as an example of how community can work with DDW.
- DDW acknowledge that the orienteers do not cause damage when running an event, therefore restrictions will occur when there are cultural activities, rather than restrictions on maps

- Need to have acknowledgement of country on all orienteering maps

Action: Make sure the club follows the MOU and puts it into practice, eg. Incorporate into event organizing instructions

Action: Find a future event or other opportunity to promote the MOU

- The club would like a consistent approach to how each event map is prepared.

Action: Andrew to prepare instructions regarding what should be on each map (including requirements of DDW MOU and in line with Neil's documents.) This will be emailed to each of the 2018 course setters

- Course setters are welcome to choose how and who will print their maps for an event. If they arrange for Jim to print the map, Jim will check and ensure the maps are of a consistent standard. (A task he does for free). Currently if

the course setter prints their own maps there isn't a process for checking the consistency of the map.

Action: Need a couple of other people in the club (maybe Neil and Andrew) who can check the maps prior to printing.

13. Child Safe Standards

- Julie to attend training later in March.
- Meeting child safe standards is a requirement of all clubs.

14. Trial of MapRun App at Bush Classic event

- Nigel is running an event on 5 May and for a school group. Could use MapRun for courses 4 and 5.

Action: Nigel to follow up with Andrew Cameron about using the MapRun app for the event on 5 May.

15. Non-paying entrants at pre-pay events

- Currently eventor allows people to enter the event without paying prior to closing date. The competitor can then participate without paying.

Motion: The club will delete Eventor entries if the fees are not paid within 24 hours (mv Andrew Wallace, seconded Nigel McGuckian)

16. Pricing of new O tops

- The cost of the tops are \$50 to produce
- Committee decided to charge \$15 for juniors tops and \$60 for senior tops

Meeting closed: 9.15pm

Next meeting: 9th April, 2018

Bendigo Orienteers
ACTION LIST
Updated March 2018
New Items

Date Added	Item	Actioner
12 March 2018	Purchase of portable stretcher for the trailer	Lorraine
12 March 2018	Ask Jason if he is ok to continue to try to sell trailer, preferably on a site where trailer can be auctioned at minimum price of \$200, with the intent to move trailer quickly.	Andrew W
12 March 2018	The club prepares a document that is published on the website to let all members know the policies. Andrew W to send a group email to members who have been involved in the club long enough to bring the policies together.	Andrew W
12 March 2018	Nigel to talk to Andrew Cameron re: logos for trailer	Nigel
12 March 2018	Andrew to email club members who may have club gear to work out what gear is out there and what shelving is needed to hold this equipment.	Andrew W
12 March 2018	Andrew to discuss the possible items for briefing document with Julie	Andrew W
12 March 2018	Jacqui to collate resources for beginners.	Jacqui
12 March 2018	Make sure the club follows the MOU with DDW and puts it into practice, eg. Incorporate into event organizing instructions	Nigel
12 March 2018	Find a future event or other opportunity to promote the MOU	Nigel
12 March 2018	Andrew to prepare instructions regarding what should be on each map (including requirements of DDW MOU and in line with Neil's documents.) This will be emailed to each of the 2018 course setters	Andrew W
12 March 2018	Need a couple of other people in the club (maybe Neil and Andrew) who can check the maps prior to printing.	Andrew
12 March 2018	Nigel to follow up with Andrew Cameron about using the MapRun app for the event on 5 May.	Nigel

Current Items

Date Added	Item	Actioner
12 Feb 2018	Waiting for response from Neil for a quote to update the Fiddler's Green Map to ISOM17 standard	Jacqui
12 Feb 2018	Waiting for response from Neil re acceptance of quote to update Peter the Great map to ISOM17	Jacqui

	standard	
12 Feb 2018	Contact Jacqui Norton re signage on the newly painted trailer	Jen
12 Feb 2018	Contact Jacqui Norton re update of Bendigo Orienteers brochure	Julie
12 Feb 2018	Create tab on the website for organizing Bendigo events	Neil / Louise

Completed Items

Date Added	Item	Actioner
12 Feb 2018	Contact relevant people to construct the shed at the Bendigo Woollen Mills	Peter S
12 Feb 2018	Letter to members re new Code of Conduct for dog owners	Andrew W
12 Feb 2018	Email OV leadership team re use of protected areas	Julie
13 Nov 2017	Alison to prepare info re snake bites	Alison
11 April 2017	Mapping strategy and policy – now redundant	Nigel and Peter