

Bendigo Orienteers Inc.
Committee Meeting –Minutes
Monday 9th April, 7.30
RMCG, 135 Mollison Street, Bendigo.

1 Welcome and apologies

Acknowledgement of the Dja Dja Wurrung as traditional land owners –Andrew

Present: Andrew Wallace (chair), Jacqui Knee, Alison Radford, Peter Forbes, Jim Russell, Jen Ball (minutes), Matt Schepisi, Lorraine Leversha.

Apologies: John Wilkinson, Julie Flynn, Nigel McGuckian.

2. Secretary's report (Jen)

- Active April. Uploading of events on the Active April Website
- Carl Dalheim. The OV AGM agenda will be on the website on May 11th. The AGM will be on 25th May. Nominations for Board Positions are welcome.
- Minutes of the last meeting were accepted by Jacqui and seconded by Alison. Changes were suggested re points 7, 10 and 16 to add clarity. Andrew will follow up.

3. Treasurer's report (Lorraine)

- General ledger and balance sheet were presented and approved. (moved Lorraine, seconded by Jim)

4. Action list (Andrew)

- Lorraine has purchased a stretcher to be stored in the trailer.
- Jason has purchased the old trailer for \$300.
- Andrew and Julie are preparing a document which will be published on the website to let all members know the policies.
- Andrew will email club members who may have club gear to work out what gear is out there and what shelving is needed to hold this equipment.
- Andrew will continue to discuss possible items for a briefing document.
- Jacqui will collate resources for beginners.
- We need to ensure that the club follows the MOU with DDW and puts it into practice, eg incorporating into event organizing instructions.
- Andrew has emailed all course setters for 2018 re instructions regarding what should be on each map (including requirements of DDW MOU and in line with Neil's documents). Andrew, Jim and Neil can check maps prior to printing.
- Nigel will follow up with Andrew Cameron about using the MapRun app for the event on 5th May.
- Neil has prepared a quote for \$2500 to update the Fiddler's Green map to ISOM17 standard. This was accepted by Jacqui and seconded by Jim. Carried.
- Neil will also update Peter the Great to ISOM standard after the quote was accepted.
- Julie has contacted Jacqui Naunton re updating the Bendigo Orienteers Brochure.
- Neil and Louise are currently creating a tab on the website for organising Bendigo events.

5. Proposed Spring Gully Trail Network / Formal complaint to Victorian Ombudsman.

(Andrew)

- Richard Goonan has sent a complaint about the proposed Spring Gully Trail network to the Ombudsman and has notified the respective agencies- Parks Victoria, Greater Bendigo City Council and DELWP. There is a round table discussion regarding the draft masterplan on the 24th April which is facilitated by Claire Flanagan-Smith from RMCG. There will be representatives from DELWP, Parks Vic, authors of the environmental and heritage impacts reports and World trail Pty Ltd. Andrew and Julie will attend.

6. Storage Shed (Andrew)

- The shed has been constructed and the compacted floor has been done. The invoice for the construction has been received from Colin Walker. Shelving will be arranged by Peter Searle and Peter Creely in mid- April.

7. MOU with DjaDja Wurrung Corporation. (Nigel)

- This will be discussed further at the next meeting due to Nigel's absence.

Peter Forbes reported that another club is interested in following our MOU procedure in their area.

8. Child Safe standards.

- Julie sent an email to parents of all our junior members under 18 years explaining a little of the new obligations we have to meet as a community organisation based in Victoria. She will consult with parents and their children, making herself available on April 14th and 21st and May 5th and 12th to talk about what makes for safe and enjoyable orienteering for children. From the information they provide, Julie will draft a Statement of Commitment and Code of conduct that the committee can scrutinise.

9. Wheel Cactus Day (Andrew)

- The Wheel Cactus Day is being held on the 29th April. At this stage we have seven volunteers which is probably sufficient. There is a post on the club website which may attract more volunteers.

10. Becoming an orienteering coach. (Jim)

- Bendigo Orienteering members are encouraged to participate in a level 1 coaching accreditation course on Saturday April 28th starting at 9am at the CWA Hall in Macedon. Further details are in the OV weekly bulletin. Contact Rob Fell if interested.

11. First Aid training (Jim)

- Bendigo Orienteers are encouraged to be trained in first aid. At orienteering Victoria we are required to provide at least one first aider at all events. For this year only the cost of training will be reimbursed by OV. See the Weekly Bulletin for more details.

- Chris Creely has monitored and re-stocked our first aid kit in the past. Lorraine has offered to do it this year.
Action: Check first aid kit for expiry dates and supplies needed. Replenish if needed. Lorraine.

12. Credit Card payments at events. (Andrew)

- Chris Naunton has offered to set up an account for the club so that we can accept credit card payments at events. He will be using a 'square' credit card reader at the night champs.
- Pre entry on eventor for local events could also be an option for those who wish to use credit card if payment is set up for each event.
- We need to explore options to work out what is easiest for both participants and the treasurer.
Action: Following the night champs there will be a 4 week trial of pre-entry on eventor. Matt.

13 Active April (Andrew)

- OV is encouraging us to advertise our events on the Active April website. Participants who register can receive various offers and prizes.
Action : Andrew will upload details of our events in April on the Active April website.

14. SI stick purchases (Andrew)

Action : Andrew will email course setters re the procedure for purchasing SI sticks or cards. The information will also be put on the club website.

15. Event directions. (Jim)

Action: Andrew will email course setters to advise them that when placing the pin on the map to show the location of their event, the pin needs to be where the first orienteering road sign is rather than the start location of the event.

16. School Orienteering fundraiser. (Jacqui)

- Eppalock P.S will be participating in an event in June as a fundraiser. Castlemaine North PS are also interested in having a fundraising event if a suitable time and location can be arranged.

17. Bush classic and Rocks events point scoring. (Matt)

- Currently the Bendigo Rocks events are not included in the overall award point system for local events.
Motion: The Bendigo Rocks series will be added to the Bendigo classic events for points this year. Moved Jim Seconded Jacqui. Carried.

Meeting Closed 9.30

Next meeting May 14th.

Bendigo Orienteers
ACTION LIST Updated February 2018

New Items

Date Added	Item	Actioner
9 April 2018	Attend round table meeting about Spring Gully trail network	Andrew/Julie
9 April 2018	Arrange shelving for storage shed	Peter S/Peter C
9 April 2018	Meet with parents about Child Safety at orienteering events	Julie
9 April 2018	Check first aid kit and replenish if necessary	Lorraine
9 April 2018	Email course organisers about the procedure for purchasing SI sticks	Andrew
9 April 2018	Upload information on April events to Active April Website	Andrew
9 April 2018	Trial pre entry payment for local events	Matt S

Current Items

Date Added	Item	Actioner
12 Feb 2018	Create tab on the website for organising Bendigo events	Neil/ Louise
12 March 2018	Prepare a document that is published on the website to let all members know the policies. Andrew to send a group email to members who have been involved in the club long enough to bring the policies together.	Andrew/Julie
12 March 2018	Nigel to talk to Andrew Cameron re logos for trailer	Nigel
12 March 2018	Andrew to email club members who may have club gear to work out what gear is out there and what shelving is needed to hold this equipment	Andrew W
12 March 2018	Andrew to discuss the possible items for briefing document with Julie	Andrew W
12 March 2018	Collate resources for beginners	Jacqui
12 March 2018	Make sure the club follows the MOU with DDW and puts it into practice ie incorporate into event organising instructions	Nigel McGuckian
12 March 2018	Find future event or other opportunity to promote the MOU	Nigel
12 March 2018	Follow up with Andrew Cameron about using the MapRun app for the event on 5 th May.	Nigel

Completed items

Date Added	Item	Actioner
12 Feb 2018	Response from Neil for a quote to update the Fiddler's Green Map to IOSM standard	Jacqui
12 Feb 2018	Response from Neil re acceptance of quote to update Peter the Great map o IOSM17 standard	Jacqui
12-Feb-2018	Contact Jacqui Naunton re update of Bendigo Orienteers brochure	Julie
12 March 2018	Purchase of portable stretcher for the trailer	Lorraine

12 March 2018	Old trailer purchased by Jason Carter	Andrew
12 March 2018	Prepare instructions regarding what should be on each map (including requirements of DDW MOU and in line with Neil's documents) Email to each of the 2018 course setters.	Andrew
12 March 2018	Organise for people who check maps prior to printing (Neil, Jim and Andrew)	Andrew