

**Bendigo Orienteers Inc.
Committee meeting**

14 March 2016, 7:30pm
RMCG, 135 Mollison St Bendigo.

Present: Nigel McGuckian (chair), Terry Davidson, Peter Creely, Andrew Wallace, Sue Davidson, Heather Jones, Andrew Cameron, Jim Russell, Louise Hall (minutes), Alison Radford, Peter Forbes

Apologies: Julie Flynn, Jacqui Knee, Colin Walker, Ben Goonan

Minutes of previous meeting were accepted. Moved: Peter Forbes, seconded: Jim Russell
Business arising from previous minutes: see action list (attached)

1. Governance (Julie Flynn, in absentia)

Meeting to talk about next year - 2017 - to be held at the Flynn residence on 1 May 2016, 3pm. Food will be provided. Please RSVP to Julie president@bendigo-orienteers.com.au

2. Secretary's report (Louise Hall)

- Sign-out sheet for equipment trailer? Several items went "missing" within days of each other, and the people who needed them didn't know where they were. A simple sign-out sheet *may* alleviate this. Once the equipment inventory is complete, we need *someone* to take charge in this area.
- First aid course - we have a number of club members with expired First Aid certification. Need to contact provider for quote (Safety Systems is a client of mine, and runs FA courses). Action: Louise Hall
- Email received from OWLs (Orienteers Who Lunch) advising that the next lunch will be on 12 April 2016, from 12pm, at Gisborne Peak Winery. Anyone who is interested, please contact Diane and Peter Searle.
- Eventor improvements - event fees are now linked to membership, meaning that the "members discount" should happen automatically.
- Black Crow - two nominations have been received from Peter Creely. Raised suggestion that these be added to a Black Crow page on the website, so they are available all year (rather than for 5 minutes before the annual presentations). Action: Louise Hall

3. Treasurer's report (Andrew Wallace)

Andrew presented the General Ledger and Balance Sheet for the calendar month of February. There was some discussion regarding payment of legal fees for GoExploreIt - these will be fully detailed in the GEI project report (to come).

Moved: Andrew Wallace, seconded: Heather Jones

4. Events

Event calendar mostly finalised, with approvals through for most events. Dja Dja Warrung have advised that access to White Hills, Kooyoora, and Korong would be severely restricted. Nigel met with Rodney Carter, CEO, to explain orienteering (ie, staying on tracks is not going to happen). Some areas will need to be managed differently to what has been done in the past. There may be a fee for service for a Welcome to Country. Jim has talked to Alex and YVV so they are aware of issues.

Need to (a) formally advise YVV of the above, and (b) get back to Dja Dja Warrung to understand the sensitive areas that we need to keep out of. Action: Nigel McGuckian

We urgently need course setter for 9 April event at Kangaroo Gully, or the event may be cancelled.

Kooyoora event - need course setter and controller. Nigel tentatively volunteered to be organiser.

Email from Ben Goonan:

- Maps owned by Yarra Valley will cost \$40.00 per event. This is a single fee for the use of the map for the event
- Maps owned by Tuckonie will be charged at \$0.50/per competitor
- There are no other fees/costs associated with these events or with use of other maps for these events.

5. Space Racing (Peter Creely)

Skeleton calendar in place, starting 12 April 2016 at Kangaroo Flat gardens. First series events to run on Tuesday afternoons, 4pm-5pm. Second series will run on Saturdays, third series TBD.

Need to treat Space Racing as a serious sport, and not just a run around a park. Paid help from current juniors? Big Picture considerations - what comes after SR? Progression into bush orienteering.

6. Mapping

Mapping group of Jim Russell, Chris Creely, Neil Barr, Peter Forbes to meet 22 March 2016.

Discussion around possible conflict of interest where a couple of club members own high-quality printers, and whether they should be the club's preferred (or required) suppliers for map printing. Consensus was that course setters are free to choose whatever printing service they like, and the committee approves the use of its own members for this purpose.

7. Park Street Challenge (Andrew Cameron)

Funded from a grant from the Australian Government, PSC information has mostly spread by Facebook (<https://www.facebook.com/pschal>), and a leaflet titled "Nature Deficit Disorder", with a website build in progress. There is no orienteering language used, and the initial feeling was that they didn't want a lot of orienteers running around being intimidating.

The aim is to get kids "less obese". Need to identify a pathway from PSC. Is it Space Racing? Or vice versa.

Events have been run at local lakes (Kennington, Weeroona, Neangar) on Sundays at 5pm. Three more events are planned for April.

Heather raised the issue of sourcing local people to build a website. Craig had spent some time looking at different providers, however there was no one available locally with sufficient knowledge of metrics we need to measure

Sold the GoExploreIt name for \$4000 profit, may piggyback the event structure on PSC. Waiting for website/testing.

Financial report to come.

8. Equipment and Facilities

- SportIdent controls (Colin Walker)

Quote received from SportIdent via Colin to purchase a further 20 SI controls, at approx AU\$4750. Discussion about what we need the extra controls for. We have 60 SI controls at the moment, and one event rarely uses more than 30, so even a double-header is covered. However, we have one major event coming up which will need 80 controls.

Jim argued that the extra set would be primarily for school's use, essentially a second Space Racing set (minus the metal plates).

Quote accepted, with a query against the extra printer/download box which is not required. Moved: Nigel McGuckian, seconded Jim Russell

- Storage Shed (Nigel McGuckian)

Need a decision on the amount that the club is prepared to contribute to “our” shed. Wish list:

double car sized shed
drive-through - no backing trailer
shelves
build ourselves (if cheaper)
shed on public land, lease ~\$100/yr

- Skills inventory (Alison Radford)

Some information has been collected from Peta Whitford, but a lot of it is out of date, eg WWC expiry dates. Suggested that she put the spreadsheet on the website so people can update their own information. *(Secretary's note: I have some notifications of updated expiry dates. Will get these to Alison)*

9. Communication (Louise Hall)

- Louise presented a social media outline showing integration (or lack of) between the website, Facebook, Team App, Space Racing, with the points discussed:
 - Orienteering WA website (<http://www.wa.orienteering.asn.au/>) has an eventor link on the front page, showing a very cut-down list of coming events. Do we want this too? Approximate cost 1-3 hours, ie. < \$500. Emphatic yes. Moved: Louise Hall, seconded: Jim Russell
 - How do people find out about the next event? Generally seems to be Eventor or Team App. What about Facebook Events, similar to PSC?
- Andrew Wallace raised the issue of incomplete information on our coming events in Eventor. Jim pointed out that it is up to each course setter to update this information as part of the course setting process. He only put the basic outline in the calendar as a placeholder. Need to find someone else to manage this process. Action: Jim Russell.

Meeting closed 9:20pm

Next meeting: 11 April 2016, 7:30pm. RMCG office, 135 Mollison St, Bendigo

Bendigo Orienteers
ACTION LIST

New Items

Date Added	Item	Actioner
14-Mar-2016	First Aid course - get quote and availability	Louise Hall
14-Mar-2016	Black Crow - set up page on website	Louise Hall <i>(done)</i>
14-Mar-2016	Dja Dja Warrung - (1) formally advise YVV and Alex Tarr of issues, and (2) ask Dja Dja Warrung to confirm keep-out areas	Nigel McGuckian
14-Mar-2016	WWC list to Alison. Spreadsheet to Louise to put on Google Docs/website	Louise Hall Alison Radford
14-Mar-2016	Trailer sale. Research possible sale prices	Nigel McGuckian
14-Mar-2016	Find and train up Eventor apprentice	club Jim Russell
14-Mar-2016	Archiving discussion. Extracting files from dead mediawiki	Charles Brownridge Louise Hall
14-Mar-2016	Eventor widget for website	Louise Hall Craig Feuerherdt

Current Items

Date Added	Item	Actioner
22-Feb-2016	First Aid kit in trailer to be checked and replenished by St John's. <i>Small kit done, large kit received and waiting on St Johns</i>	Peter Creely
22-Feb-2016	Participation records for Space Racing	Neil Barr
22-Feb-2016	Go Explore It project report	Peter Forbes, Craig Feuerherdt, Andrew Wallace
22-Feb-2016	Map version control through Eventor - investigation	Jim Russell
22-Feb-2016	Summary of permit issues with PV and DELWP	Colin Walker
22-Feb-2016	Mapping strategy and policy	Nigel McGuckian
22-Feb-2016	Space Racing	Nigel McGuckian, with AC, PC,JK

22-Feb-2016	Inventory of club assets	Nigel McGuckian
22-Feb-2016	Storage shed	Julie Flynn, Nigel McGuckian
22-Feb-2016	Club t-shirts, design options and supply. <i>New actioner 14/3/16.</i>	Heather Jones Andrew Cameron
22-Feb-2016	OA Merit badges to hand out <i>Prior to start of event 19 March</i>	Andrew Wallace, Peter Creely
7-Feb-2016	Update Consumer Affairs website, lodge annual return	Louise Hall

Completed Items

Date Added	Item	Completed
22-Feb-2016	Inventory and check of SI stands and flags	Jim Russell
22-Feb-2016	Website resources page, docs from Colin	Louise Hall
22-Feb-2016	Permission to use maps owned by other clubs	Ben Goonan
22-Feb-2016	Kooyoora weekend call for volunteers	Julie Flynn
22-Feb-2016	Social Media overview	Louise Hall
7-Feb-2016	Digital copies of minutes, etc, to Louise	Richard Goonan
7-Feb-2016	SIM card from AMAYSIM, Club phone to "someone" <i>(Jim)</i>	Richard Goonan