

Bendigo Orienteers Committee Meeting

22 February 2016 7:30pm
LUBAC, Retreat Road

Present: Julie Flynn (chair), Jacqui Knee, Peter Forbes, Louise Hall (minutes), Colin Walker (guest), Jim Russell, Ben Goonan, Andrew Wallace, Nigel McGuckian, Alison Radford, Heather Jones

Apologies: none

Minutes of the previous meeting to be accepted. Moved Ben Goonan, seconded Peter Forbes.
Business arising from previous minutes: none

1. Expectations and rules (Julie Flynn)

Committee members were expected to read and adhere to the Constitution, which is available on the website under Resources. Meetings to finish by 9pm. Decisions to be made into Policies and published on the website. Action list to be reviewed at each meeting.

Motion: committee meetings to be open to all members; minutes and agenda to be available to all members. Moved: Nigel McGuckian, seconded Louise Hall. Passed.

2. Governance (Heather Jones)

Heather described a workshop that she had taken part in and how it might apply to Bendigo Orienteers with regard to goal setting, conflict of interest (payments to board members, etc). The committee is the group to make any final decisions - not sub-committees, whose role is to report and recommend only.

3. Secretary's Report (Louise Hall)

- First Aid kit in trailer to be checked and replenished by St John's. Action: Peter Creely
- Trailer safety check carried out by Peter Galvin, trailer meets Vic Roads requirements.
- Kathy Liley (OV) has requested participation records for Space Racing. Action: Neil Barr
- New email address committee@bendigo-orienteers.com.au to be used for all committee emails. Auto-forwards to all current committee members. Ben not receiving his, Louise to check correct email address (done; issue with spam?).

- Cheque received from K&L Gates for \$10,000 for sale of Go Explore It trademark. Need to confirm future of the project with Craig, or pay back Vic Health? Project report to be presented at next meeting. Action: Peter Forbes, Craig Feuerherdt, Andrew Wallace

- Website/Social Media:

Resources page now contains links to the Constitution and the Safety Regulations. Other documents to be added include: Course Setting guidelines, Risk Management. Need to collate and upload documents. Action: Louise Hall

Discussion about map version control; may be able to link access to Eventor passwords. Action: Jim Russell

TeamApp currently cannot upload/download automatically to/from our website. Don Cherry to continue to write articles. TeamApp advise that RSS may be available later this year.

Motion: Secretary's report to be accepted. Moved: Louise Hall, seconded: Jim Russell

4. Treasurer's Report (Andrew Wallace)

Andrew presented the General Ledger and Balance sheet for calendar month of January. He noted that the cheque from K&L Gates will appear in the February report, to be presented at the next meeting. The January Balance Sheet does not include this amount.

Motion: Treasurer's report to be accepted. Moved: Andrew Wallace, seconded: Nigel McGuckian

5. Events

- 2016 Calendar (Colin Walker)

New challenges and delays arising because Parks Victoria (PV) now require some permits to be signed off by Dja Dja Wurrung, which can add 4 weeks to the planning schedule. Rule changes mean that PV no longer issue permits locally - Dept of Environment, Land, Water and Planning (DELWP) issues permits for their areas. Problems when the Melbourne office does not know where our maps are, eg Mandurang. Total lead time now up to 12 weeks, which is hard when we normally don't begin to plan maps and start locations for the year until the year has started.

Need dot-point summary of permit issues with PV and DELWP, to take up with the

department. Action: Colin Walker, Nigel McGuckian.

- Maps owned by other clubs

We have a number of events this year on maps owned by other clubs, eg, Chewton (MFR), Kimbolton Nth, Eppalock (YV), Mt Alexander (TK). We need their permission to use. Check with Richard that this has been done. Action: Ben Goonan

- Kooyoora weekend in June

Yarra Valley club (YV) organising Saturday event with courses to the west of the campground; Bendigo to organise Sunday event with courses on east side. Need organiser, course setter, controller, volunteers.

Need to email all club members to ask for above; and check why we have been bumped to Sunday, when our event is normally on the Saturday. Action: Julie Flynn

- Sprint Champs, November. Wait until we are asked formally by OV to assist.

6. Communication

Come and Try Orienteering brochure produced at very short notice by Jacqui Gleeson, to be available at next few CATI events.

7. Mapping (Nigel McGuckian)

How do we plan for and purchase maps? Tender for quotes? List of providers? We need 2 to 3 independent people to draft a policy. Also need to include experienced mappers such as Neil Barr and Chris Creely for their encyclopaedic knowledge of current and future areas to map. Possible group of Nigel, Jim, Peter F, and Neil to plan strategy (areas and events) and policy.

Need existing list of requirements (tendering process, etc) and policies as starting point. Action: Nigel McGuckian, Louise Hall

8. Development

- Space Racing (Nigel McGuckian)

Group of Jacqui Knee, Colin Walker, Peter Creely and Andrew Cameron to plan for this year's SR program. We should be encouraging teenagers to work for the club in organising events. Hard part is how to get the kids there - advertising, promoting, etc. Action: meet and report back

- Peta Whitford (OV) is looking for people to provide orienteering to primary schools through Australian Sports Commission funding.

9. Equipment and Facilities

- Inventory of club assets

We need an itemised list of what the club actually owns, both in the trailer and scattered around people's homes. Start by emailing Peter Galvin for previous list. Action: Nigel McGuckian

- Extra set of SI Controls

Requested by John Wilkinson, supported by Neil Barr. Discussion around how many units we currently have (see asset list above!). Colin and Jim believe that we have around 60 controls already, including the Space Racing set, which should be sufficient for consecutive events. Need to check stands and flags. Action: Jim Russell

- Storage Shed

Positive discussions with Lincoln Fitzgerald from CoGB council regarding a 6m x 6m drive-through shed on council land, possibly at the Spring Gully toy library site (or possibly Mandurang). Council to provide lease of land at \$110/year, building permit, and power connection. Further meeting next month. Action: Julie Flynn, Nigel McGuckian

10. Other Business

- There is an OV workshop on Sunday 28 February on development and participation. Open to a Bendigo representative.
- As at 22 February, we have 76 paid up club members in Eventor, *cf* total of 125 in 2015.
- Alison asked about getting a club t-shirt. Need to contact supplier (Dirtyd in NZ), and consider a few different styles - existing design with zip, alternate design with crew neck. Action: Colin Walker
- OA merit badges still need to be handed out, maybe at Mandurang event. Some taken on behalf of others after the close of meeting. Action: Andrew Wallace to contact Peter Creely
- Participation analysis from Neil Barr (what else does a retired statistician do) showing how temperature, time of year, map location influence participation. Interesting graphs.

More to come.

Meeting closed: 9:15pm

Next meeting: 14th March (Labor Day) 7:30pm. RMCG office, 135 Mollison St, Bendigo (north of the Railway station)